



**Saturday Market - 8 a.m. to 1 p.m.  
At White Horse Marketplace  
239 Ocean Pkwy, Ocean Pines MD**

### About Our Market

Since 2012, the Ocean Pines Farmers & Artisans Market has been a treasured marketplace and become a shopping tradition amongst locals and visitors. It is the quintessential public market, a place where people come not only to purchase fresh foods and arts, but to meet, discover, share and connect.

The White Horse Park Marketplace is full of authentic merchants who display their wares with pride and passion. Quirky and playful characters are found behind the counters, delivering old-fashioned customer service with a smile. We embrace and showcase our farmers, artisans and producers.



It's a foodie's paradise where freshness, quality and diversity are paramount with the large selection of foods from land to sea. We celebrate a philosophy of real food, encouraging our shoppers to cook food that is made from great quality, fresh products sourced from our Green Market merchants, merchants our shoppers know, love and trust.

The Artisans Market features artists and artisans displaying and selling traditional and contemporary crafts and original art. The exhibitors are a fascinating group of people. Meeting the artists, hearing their stories and buying their work is what shoppers love about this section of the marketplace.

We are home to a seriously amazing array of Peddler Merchants with merchandise and services, offering everything from clothing, homewares and second-hand books to upcycled bicycles. It's easy to spend hours browsing and shopping the Peddlers Alley.

With a full calendar of live music, events and activities, the Market is a happy place that celebrates with all the senses. Our shoppers know with a trip to the Market, they'll never know what will be found, but expect it will be full of surprise, moments and wonder.



***A Marketplace Rooted in Community***

**I. Merchant Contact Information**

Business: \_\_\_\_\_  
*(Your market business will be referred to by this merchant name in all market publications and promotions.)*

Merchant/Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**II. Classification of Business**

Select one classification that best describes your merchant business at the market.

- Bakery – Professional            Place where baked goods are sold.
- Bakery – Cottage Industry        In-home produced product.
- Cooperative                        Engaging in goods from several sources.
- Farm Stand                         Producer selling their grown agricultural products.
- Shop                                 Place where provisions, goods or services are sold.
- Distillery                         Manufacture of spirits
- Winery                              Producer of wines, mead, sparkling and hard cider.
- Other                                Explain: \_\_\_\_\_

**III. Participation Package Selection**

Select one of the following Merchant Participation Packages for the Artisans & Peddlers Market:

**Special Early Enrollment Offer**

Approved Resident or Peak Season participation applications for the 2019 Ocean Pines Farmers & Artisans Market, received from November 1 to December 31, 2018, will receive the Early Enrollment offer of \$100.00 off the enrolled participation package price.

Participation	2019 Package Dates	Season Length	Early Enrollment	Package Price*
<input type="checkbox"/> Resident Merchant	January – December	52 weeks	\$ 400.00	\$500.00
<input type="checkbox"/> Peak Market	April – September	25 weeks	\$ 350.00	\$450.00
<input type="checkbox"/> Day Merchant	January – December	per market day		\$ 25.00
<input type="checkbox"/> Mid-Week Market	June – August	<i>Enrollment opens May 4, 2019</i>		
<input type="checkbox"/> Holiday Markets	October – December	<i>Enrollment opens August 10, 2019</i>		

*\*Participation Package price does not include the \$25.00 application processing fee.*

**IV. Payment**

Several options are offered for the merchant to make payment of fees.

- Payment due:**  
 Application processing fee: \$ 25.00  
 Participation Package fee: *see Section III* \$ \_\_\_\_\_  
 Total Due: \$ \_\_\_\_\_
- Payment method:**     Cash, Check or Money Order\*     Credit Card – complete payment form below
- Merchant Payment Plan:** *Complete Section V to enroll in the Merchant Payment Plan.*  
*\* Make check payable to: Ocean Pines Association*

**Credit Card Payment:**

Please complete the Credit Card Payment section to authorize the Ocean Pines Farmers & Artisans Market and the Ocean Pines Association to make a one-time charge to your credit card listed below. This credit card Payment Authorization form is destroyed once a payment is approved by merchant’s credit card agency.

Payment Authorization:

I \_\_\_\_\_ authorize the Ocean Pines Association to charge my credit card account for a one-time payment of \$ \_\_\_\_\_

Billing Address: \_\_\_\_\_

City

State

Zip Code

Account Type:     Visa     MasterCard     Discover     AMEX

Cardholder Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV2 Code\*: \_\_\_\_\_

*\*CVV2 Code – 3-digit number on back of Visa, MC and Discover. 4-digit number on AMEX*

*I authorize the Ocean Pines Association to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the Ocean Pines Association per the terms agreed to above only. I certify that I am an authorized user of the credit card and that I will not dispute it with my credit card company; so long as the transaction corresponds to the terms indicated in this form.*

By signing the credit card authorization, you are giving the Ocean Pines Association permission to debit your account.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**V. Merchant Payment Plan Enrollment**

**Check the Participation Package for the Merchant Payment Plan in which you are enrolling.**

*Each of the payment schedules includes the \$25 application processing fee.*

<input type="checkbox"/> <b>Resident Market Merchant - \$ 400.00</b> January through December 2019	<b>Payment Due Dates</b>  December 31, 2018 - <i>with enrollment</i> February 2, 2019 April 6, 2019	<b>Amount Due</b>  \$ 225.00 \$ 100.00 \$ 100.00
<input type="checkbox"/> <b>Peak Market Merchant - \$ 350.00</b> April through September 2019	<b>Payment Due Dates</b>  December 31, 2018 - <i>with enrollment</i> February 2, 2019 April 6, 2019	<b>Amount Due</b>  \$ 225.00 \$ 100.00 \$ 50.00

The Merchant Payment Plan agreement is binding, and failure to meet its terms will allow the Ocean Pines Farmers & Artisans Market, the Ocean Pines Association and its appointed representatives to take certain recourse, and could result in removing the merchant from the market. A merchant’s check that is returned by the bank for insufficient funds and/or a delinquent submitted payment will incur a fee of \$35.00. By signing this agreement, all parties agree to the terms as described above.

Merchant Business: *(please print)* \_\_\_\_\_

Merchant / Owner: *(please print)* \_\_\_\_\_

Merchant / Owner Signature: \_\_\_\_\_  
Date

**VI. Licenses and Certifications**

**Attach copies of all licenses and certificates required for your merchant business.**

*Licenses and certificates are issued by local, state or federal agencies to make or sell a said product at a Maryland farmers market. Products include, but are not limited to: meats, poultry, seafood, eggs, dairy, commercial bakery, winery, brewery, distillery, mobile food service.*

**VII. Sharing Information**



**To share your merchant contact information, check the boxes below:**

- I grant permission to the Ocean Pines Farmers & Artisans Market to release my phone number.
- I grant permission to the Ocean Pines Farmers & Artisans Market to release my email address.
- I grant permission to the Ocean Pines Farmers & Artisans Market to release the street address of my business.



**VIII. Merchant Online Profile**



Facebook: \_\_\_\_\_

Twitter: \_\_\_\_\_

Website: \_\_\_\_\_

Instagram: \_\_\_\_\_

**IX. Accepted Payment Methods**

Besides cash payments, what other forms of payment are accepted from customers?

- Credit/Debit Card    
  Personal Check    
  PayPal    
  Other: \_\_\_\_\_

**X. Terms and Conditions of Application**

Please read the Terms and Conditions of the application and initial:

- All vendor applications submitted to the Ocean Pines Farmers & Artisans Market are subject to review by the market’s management. The market management reserves the right to decline or reject an application without reason. Vendor applications may be declined based on the available openings in a particular vendor category. Declined applications are held on file by the market for one year. If a vendor opening should become available, the market will again review the held applications and may or may not select a new vendor from the held applications.
- I agree to abide by all the rules and regulations of the Ocean Pines Farmers & Artisans Market, as set forth in the Merchant Handbook, available from the market manager.
- I understand that all merchant fees must be paid on time, in full or as per the market’s payment schedule. All merchant fees are non-refundable.
- The Market may offer merchants special pricing offers from time to time. Merchants must be in good standing with the market to participate. All offers are valid as per the information provided. Offer void upon expiration date.
- Once a merchant is enrolled in a Participation Package, the participation status cannot be altered or changed for the remaining market calendar year.
- All merchants must be in place by 7:30am and ready to sell 15 minutes before the opening of the market day. Merchants must remain open and set up until the closing time of the market day. No vehicles may travel in the marketplace during hours of operation.



- Merchants arriving after the set-up time will only be allowed to participate at the discretion of the market manager. A merchant who disrupts the marketplace by arriving chronically late, after two written warnings, may be expelled by the market manager for the remainder of the market year. No fees will be refunded.
- All new products not approved at time of application with the market must be submitted for screening by the market before introduced for sale at market business. (see 2019 New Product Screening Form)
- Merchants are encouraged to merchandise their products with an attractive display, using baskets, shelves, fabric, etc. Undressed tables are discouraged by the market management.
- Merchants must bring trash bags. Merchants must leave assigned area free of all trash and debris. Trash and extra product must be removed from the marketplace. A trash dumpster is located behind the Ocean Pines Community Center. DO NOT USE THE PUBLIC TRASH CANS LOCATED IN THE PARK.
- Merchants must clearly display a posted sign or list of prices for all items.
- I am aware that the Ocean Pines Farmers & Artisans Market may photograph and/or film my marketplace business, myself, staff and product to promote the marketplace. Should my application be successful, I grant permission for the Ocean Pines Farmers & Artisans Market and the Ocean Pines Association to use any of these images.
- Market businesses may be inspected by market management for conformity to the rules and regulations, on an as-needed basis.



I have read and fully understand the Terms & Conditions as outlined above for the Ocean Pines Farmers & Artisans Market.

➤ \_\_\_\_\_ Merchant Initials

**XI. Authorized Signature**

I agree to indemnify and hold harmless the Ocean Pines Farmers & Artisans Market and the Ocean Pines Association, their officers, agents and all employees and volunteers, from any and all claims for bodily injury and/or property damage, including the cost of investigation, all expenses of litigation, including reasonable attorney fees and the cost of appeals arising out of any claims or suits which result from errors, omissions, or negligent acts of the user, his agents or employees.

I have read and understand the Rules and Regulations that govern the operations of the Ocean Pines Farmers & Artisans Market. I agree to abide by all such Rules and Regulations set forth in the Merchant Application Package and the Merchant Handbook.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Submit Application**

Hand-deliver the Merchant Application Package in person to Market Manager David Bean at the Marketplace or submit by email to [flavordrizzles@gmail.com](mailto:flavordrizzles@gmail.com). The application can be mailed to: Ocean Pines Association, Attention: Denise Sawyer, 239 Ocean Parkway, Ocean Pines, Maryland, 21811. Application may be faxed with a cover sheet to Ocean Pines Marketing Department, Attention Denise Sawyer at 410.641.8413, or email to [info@oceanpines.org](mailto:info@oceanpines.org).