

**2018 Search Committee
Minutes of 2/16/2018 Meeting**

Initial Committee meeting held Friday, 2/16/2018 at 3:30 in the meeting room of the Admin Building.

In attendance: Ken Koroknay
Peggy Turner
Cathy Gallagher
Tom Piatti
Doug Parks (Board liaison)

The Committee confirmed its objective to find candidates to fill three open seats on the OPA Board (C. Jacobs, T. Herrick, T. Moroney). The Committee recognized that it has only four members at this time and efforts continue to identify additional members. Nonetheless the Committee feels it can meet its objectives with only four members. The group discussed the following tasks and tentative dates:

- Notice of accepting candidate registration forms on OPA website, OPA newsletters, OPA blast emails and Ocean Parkway marquees. (anytime)
- Ads in the local newspapers, e.g. Bayside Gazette (week 1 of April)
- Search Committee email to Advisory Committee Chairs that will (i) offer Search Committee members to attend upcoming meetings, (ii) announce a informational public meeting for individuals interested in learning more about running for the Board, and (iii) include candidate registration form. (week 2 of April)
- Schedule the informational public meeting to include participation of at least one director and one member of the Elections Committee. (week 3 of April)
- Reach out to past candidates and others identified by Search Committee to solicit interest in running for an open seat this year. (ongoing)
- With the candidate registration deadline Thursday, May 10, the Committee will hold its last meeting as soon as possible thereafter to review all registration forms and schedule delivery of the forms to Collette Horn (Association Secretary).
- Collette Horn will then assume responsibility to vet each candidate for current payment and current voting status as of May 15 and deliver the registration forms to the Elections Committee as soon as possible after May 15.

Doug Parks advised the Committee to contact GM John Bailey for permission to coordinate any Committee needs with his staff. Tom Piatti volunteered to email the GM to request Denise Sawyer's services to post ads and notices as scheduled by the Committee and as needed, the services of Michelle Bennett (Administration Secretary).

Our next scheduled meeting is Friday, March 9 at 3:30 in the meeting room of the Admin Building. Doug Parks offered to schedule the meeting room with Michelle Bennett and to see that the March 9 meeting is announced to the OPA community.

Respectfully submitted,

Ken Koroknay