

ARCHITECTURAL REVIEW COMMITTEE AGENDA
October 4, 2022
Administration Conference Room

<u>ARC Meeting Agenda 10-4-22</u>					
Public Comments					
Violations:					
<u>Time</u>	<u>Sec/Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Discussion</u>	<u>Comments</u>
	01/0144A	98 Newport Drive	Whitehead	Non-Compliance: Debris in Yard	<i>Final Letter then hire contractor to clean up debris</i>
	06/0749	9 Abbyshire Road	Mrubro LLC	Non-Compliance: Debris in Yard/ No Permit – Trees Removed	<i>Final Letter then hire contractor to clean up debris; Final Letter then GM for trees removed without a permit</i>
	10/0041	52 Nottingham Lane	Crouthamel	Non-Compliance: No Permit – Privacy Fence	<i>Final Letter then GM</i>

ARCHITECTURAL REVIEW COMMITTEE

October 4, 2022

PRESENT: John Dilworth, Susan Holt, Kevin Middleton, Beth Gismondi, Gary Murray.
ALSO PRESENT: Linda Martin (Office Manager), Josh Vickers (Chief Inspector).

John called the meeting to order at 1:00 p.m.

Violations

The Committee unanimously agreed to send a final 15-day letter to:

98 Newport Drive (Debris in Yard)
9 Abbyshire Road (Debris in Yard and No Permit – Trees Removed)
52 Nottingham Lane (No Permit – Privacy Fence)

For the debris violations, the letter will be adjusted to note that if not removed in 15 days that the debris will be picked up by the Ocean Pines contractor and charge will be put against assessment. As for the no permit violations, the standard 15-day letter will be sent, with forwarding to the GM after the 15-day period.

Minutes

Kevin moved to accept the minutes from the September 20, 2022 meeting with the amendment to the start time of the meeting, Beth seconded, and all were in favor.

The Committee requested that the violation list be included in the minutes that are posted online.

Old Business

The Committee questioned what is to be followed: Resolution M-01, or HB15 that went into effect on October 1, 2022. Linda will check with Colette Horn and Jeremy Tucker as to the status of what is to be followed, but for the interim M-01 will be followed.

New Business

With the upcoming budget season starting, fees were discussed to include a fee for tree permits (\$115) and the initiating of contractors permits. Linda will review pricing on the nearby communities to see what they charge for contractor's fees.

Adjournment

The meeting adjourned at 2:48 p.m.

OPEN VIOLATIONS

SEC/LOT	ADDRESS	VIOLATION	CPI LETTER	INSPECTION DATE	ARC LETTER	ARC INSPECTION DATE	SENT TO GM
01/0144A	98 Newport Drive	Debris in Yard	9/7/2022	9/22/2022	10/4/2022	10/19/2022 (then hire contractor)	
01/0157	35 Seabreeze Road	Grass	10/10/2022	10/25/2022			
02/0049	4 Mayflower Court	Shed Color	9/15/2022	9/30/2022	10/18/2022		
02/0147	1 Coventry Court	No Permit - Outside Shower	8/17/2022	9/1/2022	9/20/2022	10/6/2022	
02/0169	65 Burr Hill Drive	Unregistered Vehicle	8/5/2022	ext. to 10/14/2022			
02/0333	93 White Horse Drive	No Permit - Shed/Attached Storage	9/15/2022	under review			
04/0221	16 Moonshell Drive	No Permit - Pier/Boatlift	11/16/2021	ext. to 8/22/2022	9/20/2022	10/6/2022	
04/0226A	4 Moonshell Drive	No Permit - Floating Dock	6/20/2022	7/5/2022	7/19/2022	ext. to 10/31/22 (applied for MDE/County Permit)	
04/0455	79 Teal Circle	Maintenance	8/3/2022	under review			
04/0596	23 Ivanhoe Court	Tent	6/13/2022	ext. to 9/5/2022	9/20/2022	10/6/2022	
05/0134A	55 Duck Cove Circle	No Permit - Addition & Maintenance	10/3/2022	10/18/2022			
05/0266	40 Battersea Road	Deck Screening	10/10/2022	10/25/2022			
05/0266	40 Battersea Road	Grass	10/10/2022	10/25/2022			
06/0184	142 Windjammer Road	No Permit - RV Parking	9/23/2022	10/10/2022	10/18/2022		
06/0225	21 Rabbit Run Lane	? - No Permit	10/4/2022	10/19/2022			
06/0225	21 Rabbit Run Lane	Shed Color	10/4/2022	10/19/2022			
06/0377	49 Abbyshire Road	Easement (Ditch)	7/19/2022	8/3/2022	8/16/2022	9/1/2022	under review
06/0749	9 Abbyshire Road	Debris in Yard	9/5/2022	9/20/2022	10/4/2022	10/19/2022 (then hire contractor)	
06/0749	9 Abbyshire Road	No Permit - Trees Removed	9/5/2022	9/20/2022	10/4/2022	10/19/2022	
09/0419	45 Martinique Circle	Dangerous Tree	6/15/2022	ext. to 9/19/2022 (contractor hired)			
10/0041	52 Nottingham Lane	No Permit - Privacy Fence	9/5/2022	9/22/2022	10/4/2022	10/19/2022	
10/0044	58 Nottingham Lane	No Permit - Trees Removed	6/2/2022	ext. to 12/17/2022			
10/0090	6 Poplar Trail	Shed Color	8/1/2022	8/16/2022	9/20/2022	10/6/2022	
10/0325	13 Beechnut Court	No Permit - Vinyl Tech to Sunroom	10/10/2022	10/25/2022			
10/0358	1034 Ocean Parkway	Trash at Roadway	7/25/2022	under review			
10/0551	29 Quarter Staff Place	Grass	9/28/2022	10/13/2022			
10/0617	44 Quarter Staff Place	Grass	9/28/2022	10/13/2022			
10/0804	75 Camelot Circle	Unregistered Vehicle	6/29/2022	7/14/2022	8/2/2022	8/17/2022	under review
10/1231	81 Robin Hood Trail	Easement (Ditch)	10/7/2022	10/22/2022			
11/0143	31 Gloucester Road	Placement (Fence) & No Permit - Fence	7/18/2022	8/2/2022	9/20/2022	10/6/2022	
11/0201	831 Ocean Parkway	No Permit - Screened Porch	6/8/2022	6/23/2022	7/5/2022	7/20/2022	7/25/22 - new owner: applying for permits
13/0047	51 Fairway Lane	No Permit - RV Parking	10/10/2022	10/25/2022			
13/0048	49 Fairway Lane	Vehicle Parking	10/10/2022	10/25/2022			
13/0049	47 Fairway Lane	Vehicle Parking	10/10/2022	10/25/2022			
14B/0145	17 Alton Point	No Permit - Vinyl Tech	8/4/2022	8/19/2022	9/20/2022	10/6/2022	
17/0110	140 Park Side Circle	No Permit - Vinyl Tech	10/6/2022	10/21/2022	9/20/2022	10/6/2022	

as of 10/11/2022

VIOLATIONS IN LEGAL

MULTIPLE VIOLATOR	SEC/LOT	ADDRESS	VIOLATION	1st LETTER	ARC LETTER	SENT TO GM	SENT TO LEGAL	ATTORNEY LETTER
	01/0006	11 White Horse Drive	Maintenance	12/9/2021	1/4/2022	1/25/2022	2/2/2022	
	02/0029	72 White Horse Drive	RV Parking - Not in Correct Location	6/2/2022	7/5/2022	7/25/2022	8/8/2022	10/4/2022
X	02/0243	2 Capetown Road	Maintenance	4/1/2021	5/4/2021	5/28/2021	6/8/2021	
X	02/0247	14 Capetown Road	No Permit - Color Change	1/22/2021	2/16/2021	3/3/2021	3/9/2021	
	02/0350	53 White Horse Drive	RV Parking - Not in Correct Location	6/2/2022	7/5/2022	7/25/2022	8/8/2022	10/4/2022
	03/0213	81 Ocean Parkway	Vehicle Parking	7/29/2021	9/7/2021	9/22/2021	9/28/2021	5/2/2022
	03/0240	11 Coventry Court	Trash/Debris	6/23/2020	8/4/2020	8/20/2020	9/11/2020	10/7/2020
	03/0286	70 Ocean Parkway	More Than 1 Shed	2/16/2022	3/15/2022	4/11/2022	4/19/2022	5/2/2022
X	04/0170	59 Moonshell Drive	Maintenance (Dock)	1/26/2022	3/1/2022	3/17/2022	3/22/2022	
	04/0244	141 Teal Circle	Easement (Trees in Bulkhead Easement)	6/2/2022	7/5/2022	7/25/2022	8/8/2022	10/4/2022
	04/0449	39 Clubhouse Drive	Placement Violation (Playground Equip.)	10/28/2020	4/20/2021	7/25/2022	8/8/2022	10/4/2022
	04/0485	9 Lookout Point	No Permit - Fence	8/23/2018	1/15/2019	3/9/2019	6/26/2019	
X	05/0134A	55 Duck Cove Circle	Deck Screening	6/7/2022	7/5/2022	7/25/2022	8/8/2022	10/4/2022
X	06/0116	268 Windjammer Road	No Permit - Color Change	1/14/2022	3/1/2022	3/17/2022	3/22/2022	
	06/0175	160 Windjammer Road	Vehicle Parking	6/15/2022	7/19/2022	8/29/2022	9/22/2022	10/4/2022
X	06/0199	17 Sandyhook Road	Trash in Yard/Maintenance	3/3/2021	4/6/2021	4/27/2021	5/3/2021	8/2/2021
	06/0225	21 Rabbit Run Lane	No Permit - Sunroom	4/25/2018	1/16/2019	3/9/2019	6/26/2019; 3/11/2020	4/24/2020
X	06/0420	12 Starboard Court	No Permit - Color Change/Shed Color	3/5/2019	4/2/2019	6/1/2019	6/2/2019	6/12/2019
X	06/0420	12 Starboard Court	Canopy	10/27/2021	12/7/2021	3/17/2022	3/22/2022	
X	06/0420	12 Starboard Court	Maintenance	5/13/2022	6/6/2022	6/21/2022	8/8/2022	10/4/2022
	06/0528	8 Yeoman Court	Wire Fence	8/17/2020	9/15/2020	10/1/2020	10/8/2020	
	06/0565	5 Moby Dick Drive	No Permit - RV	1/21/2022	3/1/2022	3/17/2022	3/22/2022	
	06/0632	32 Seafarer Lane	Shed Color	4/6/2022	5/3/2022	5/26/2022	5/31/2022	7/5/2022
	09/0022	51 Offshore Lane	No Permit - Vinyl Tech/No House #	6/9/2022	7/5/2022	7/25/2022	8/8/2022	10/4/2022
X	09/0123	41 Tail of the Fox Drive	More Than 1 Shed	2/9/2017	3/21/2017	1/27/2018	2/8/2018; 3/11/2020	4/24/2020
	09/0460	87 Martinique Circle	No Permit - Addition	11/15/2017	12/22/2017	1/27/2018	2/8/2018; 12/6/2019	12/9/2019
	09/0476	3 Tortola Lane	No Permit - Fence	6/8/2021	7/6/2021	7/26/2021	7/30/2021	
X	09/0547	70 Crest Haven Drive	Commercial Vehicles	3/31/2021	4/15/2021	5/10/2021	5/17/2021	8/2/2021
X	09/0656	38 Crest Haven Drive	Unregistered Vehicles	6/5/2020	8/4/2020	8/20/2020	10/13/2020	11/17/2020
	10/0041	52 Nottingham Lane	No Permit - Trees Removed	6/22/2022	7/19/2022	8/29/2022	9/22/2022	10/4/2022
	10/0120	164 Nottingham Lane	Fence (Placement)	6/7/2022	8/16/2022	9/13/2022	9/22/2022	10/4/2022
	10/0172	10 Footbridge Trail	Placement (Unauthorized Driveway)	4/12/2022	5/17/2022	6/29/2022	7/11/2022	
X	10/0175	16 Footbridge Trail	Maintenance	6/6/2022	7/5/2022	7/25/2022	8/5/2022	10/4/2022
X	10/0190	115 Nottingham Lane	Maintenance (Roof & Screened Porch)	10/4/2019	2/4/2020	4/1/2020	4/2/2020	5/7/2020
X	10/0205	91 Nottingham Lane	Unregistered Vehicle	10/18/2021	11/16/2021	12/2/2021	12/7/2021	
	10/0231	47 Nottingham Lane	Unregistered Vehicle	5/16/2022	6/21/2022	7/25/2022	8/8/2022	10/4/2022
X	10/0285	8 Willow Way	Unregistered Vehicles	1/8/2020	2/6/2020	4/1/2020	4/2/2020	5/7/2020
X	10/0285	8 Willow Way	Maintenance	4/22/2022	5/17/2022	6/29/2022	7/11/2022	
	10/0332	3 Crossbow Trail	No Permit - Sunroom	6/17/2022	7/19/2022	8/29/2022	9/22/2022	10/4/2022
	10/0472	6 Mulberry Lane	No Permit - Addition	9/27/2021	10/19/2021	11/9/2021	11/19/2021	
X	10/0553	4 Hemlock Lane	Unregistered Vehicle	2/22/2017	5/16/2017	1/15/2019	3/5/2019	4/24/2020
	10/0640	76 Quarter Staff Place	No Permit - Trees Removed	1/29/2021	5/18/2021	6/16/2021	6/29/2021	2/1/2022
	10/0775	11 Chestnut Way	More Than 1 Shed	6/11/2020	7/20/2020	10/21/2020	10/26/2020	11/9/2020
X	10/1129	1300 Ocean Parkway	Maintenance	7/13/2021	8/17/2021	9/3/2021	9/13/2021	
	10/1185	32 Robin Hood Trail	No Permit - Trees Removed	5/27/2021	7/6/2021	7/26/2021	7/30/2021	
	11/0161	73 Boston Drive	No Permit - Fence	4/5/2017	5/2/2017	10/30/2017	12/14/2017; 12/6/2019	12/9/2019
	11/0256	805 Ocean Parkway	Box Trailer	8/31/2021	9/21/2021	10/11/2021	10/18/2021	

VIOLATIONS IN LEGAL

MULTIPLE VIOLATOR	SEC/LOT	ADDRESS	VIOLATION	1st LETTER	ARC LETTER	SENT TO GM	SENT TO LEGAL	ATTORNEY LETTER
	11/0365	16 Watertown Road	Shed Color	7/22/2021	8/17/2021	9/3/2021	9/13/2021	
	13/0100	41 Cannon Drive	No Permit - Shed	7/13/2022	8/16/2022	9/13/2022	9/22/2022	10/4/2022
	13/0100	41 Cannon Drive	No Permit - Storage Structure	7/13/2022	8/16/2022	9/13/2022	9/22/2022	10/4/2022
	13/0235	506 Ocean Parkway	Vehicle Parking	3/3/2022	4/5/2022	4/29/2022	5/31/2022	7/5/2022
X	13/0237	5 Hingham Lane	Trash in Yard/Maintenance	4/7/2021	5/4/2021	5/28/2021	6/8/2021	8/2/2021
	14D/0017	83 Wood Duck Drive	More Than 1 Trailer	9/10/2020	11/3/2020	11/19/2020	11/30/2020	2/10/2021
	14D/0029	66 Wood Duck Drive	Attachment to Bulkhead	6/24/2022	7/19/2022	8/29/2022	9/22/2022	10/4/2022
	14D/0106	43 Wood Duck Drive	Skateboard Ramp	1/28/2020	8/18/2020	9/9/2020	9/11/2020	10/7/2020
	15A/0075	11 Mist Flower Road	Unregistered Vehicle	10/18/2021	11/16/2021	12/2/2021	12/7/2021	
	17/0055	127 Pine Forest Drive	No Permit - Pergola	6/13/2022	7/19/2022	8/29/2022	9/22/2022	10/4/2022
	18E/C2-01	101 Mumfords Landing	Maintenance	3/12/2021	4/20/2021	5/10/2021	5/17/2021	8/2/2021

as of 9/26/2022

CLOSED VIOLATIONS

SEC/LOT	ADDRESS	VIOLATION	DATE CLOSED
02/0095	49 Burr Hill Drive	No Permit - Deck Enclosed	10/3/2022
03/0065	142 Sandyhook Road	Grass	10/11/2022
09/0237	760 Ocean Parkway	Grass	10/11/2022
09/0240	754 Ocean Parkway	Grass	10/11/2022
10/0056	82 Nottingham Lane	No Permit - Shed (Shed Color)	10/7/2022
10/0349	15 Royal Oaks Drive	Grass	10/11/2022
10/0919	19 High Sheriff Trail	Dangerous Tree	10/7/2022
10/1295	1008 Ocean Parkway	Grass	10/11/2022
10/1296	1010 Ocean Parkway	Grass	10/11/2022
11/0490	903 Ocean Parkway	Grass	10/11/2022
13/0224	528 Ocean Parkway	Grass	10/10/2022
14B/0027	35 Harlan Cove	No Permit - Dock	10/5/2022
14B/0081	3 Leslie Mews	No Permit - Boatlift	10/5/2022
14B/0127	50 Alton Point	No Permit	10/5/2022
14C/0117	16 Mallard Drive West	No Permit - Boatlift	10/5/2022
14C/0158	18 Mallard Drive East	No Permit - Dock/Boatlift	10/5/2022
14C/0164	29 Mallard Drive East	No Permit - Dock/Boatlift	10/5/2022