

2022 Annual Report to the Board of Directors

By-Laws & Resolutions Advisory Committee

Section 1. Committee Members and Status of Terms:

<u>Name</u>	<u>Term Ends</u>	<u>On Term</u>	<u>Comment</u>
*Lora Pangratz	April 21, 2024	1	Chairperson- as of Oct 1, 2022
*Jim Trummel	October 16, 2022	3	Past Committee Chair, as of Sept. 30, 2022
*Bob Hillegass	October 22, 2023	1 yr extension	
*Keith Kaiser	September 24, 2024	2	
*Steve Jacobs	October 16, 2024	1-	term ended as committee member when elected as a Director in August 2022. Board of Directors Liaison beginning Sept.1, 2022
Pam Ferinde	September 24, 2025	1	
Auggie Flentje	October 15, 2025	1	

*Committee Members active during the actual reporting period for this annual report.

Section 2. Section of Major Activities during Reporting Period 2021:

1. The committee actively proposed amendments to the By-laws and reviewed proposed amendments as part of the preparations for the 2022 By-laws referendum.
2. Renewed emphasis on the scheduled review of resolutions in order to maintain them current to Association policies and operations. Reviews had been delayed by the By-laws effort. See Section 6 for a more detailed explanation.
3. Vacancies occurred during the reporting period and new members have been recruited.
4. Committee meetings are now both in person and virtual giving Association members a greater opportunity to participate in real time or observe the recorded meetings online.
5. Prepared drafts of amendments to resolutions B-01 (Book of Resolutions), B-07 (Petitions), F-03 (Reserve Accounts) and M-05 (Animal Control) for consideration by the Board.

Section 3. Problems Encountered and Assistance required:

There were no serious problems for this committee. It was difficult to keep up with the pace of activity in the By-laws amendment process, but that's not a recurring situation. Not meeting in person was not the best situation, but also not recurring. Due to the backlog created by the referendum, we request the Board's focused attention on overdue resolutions. Additionally, the approved changes to M-06 that were made by the Board on 6/7/22, have not been posted in the Book of Resolutions as required in our OPA governing documents. This breakdown in the process of keeping the Book of Resolution up to date requires Board assistance.

Section 4. Request for items to be included in the next OPA budget:

This is generally not a consideration for this committee. When there is a cost to something the committee is involved in, we are part of a larger effort and not the sole cost driver. The committee does appreciate the use of the virtual meeting platform, Teams and would encourage it to still be utilized and included in the budget as a beneficial expense in order to continue offering the hybrid meetings. Additionally, we request consideration for additional legal review funding for the ByLaws and Resolutions updates.

Section 5. Recommendations for Board Action:

It is recommended to revisit the item from last year about the Association being informed of legislation changes affecting current OPA governing documents and a process going forward to stay current with all applicable state law. The process for getting started on the due process legislation that went into effect has not been effective or consistent. It should be clarified if this effort is to be primarily driven by the attorney, Board and staff or by another department or committee.

Section 6. Recommendations for committee work in 2022-2023:

1. Continue with our regular review process of the 33 active resolutions. Of the active resolutions, 22 are the responsibility of the Board of which 20 are past due for a variety of reasons including but not limited to the significant time expended by both this Committee and the Board in updating our By-Laws. Our goal is to work with the Board Liaison to determine a more effective method to assist the Board in both prioritizing and approving the past due resolutions.
2. Review the new By-laws to see if there are amendments that affect resolutions. M-09 (Search Committee) has been previously identified as a resolution affected by the By-laws amendments.
3. Several resolutions are in a period of uncertainty. For example, M-01, M-02, M-06 and M-09. Although the committee does not have responsibility for these resolutions, it is important to monitor the progress so that any amendments are made in a timely manner.