

**Section I. Committee Members and Status of Terms**

<u>Name</u>	<u>Date Appointed</u>	<u>On Term</u>	<u>Comments</u>
1. Jennifer Cropper Rines	4-23-2014	2	Chair
2. Elaine Brady	3-19-2014	2	
3. Debbie Bennington	9-25-2015	2	
4. Sally Stout	11-10-2018	1	
5. Josette Wheatley	11-10-2018	1	
6. Cheryl Jacobs	App in BOD hands		
7. Collette Horn			Board Liaison

**Section II. Summary of major activities during the reporting period**

- 50<sup>th</sup> Anniversary Activities
- Town Hall Meeting Admin
- Review of Recent Survey
- Working on the preservation, collection and use of historic items

**Section III. Problems Encountered and Assistance Required**

- No problems. Only improvements. The BOD has been great in leveraging the Communications Committee. Making the committees an essential part of OPA again in an effort to draw feedback and suggestions from the community is quite a compliment.
- In conjunction with the work of the 50<sup>th</sup> Anniversary Committee we would like to arrange a permanent storage space for historic items.

**Section IV. Request for items to be considered for inclusion in the next OPA budget. Chairpersons should consider impacts on their committees relating to the OPA Comprehensive Plan.**

We would like to make a permanent “Rack Card” type handout that outlines how our clubs can reach media outlets. We think the cost of printing these would be approximately \$500 and that they would last for quite a period of time.

**Section V. Recommendations for Board Action**

- A continuation of periodic Town Hall Meetings 2-3 times annually.
- Work with the Communications Committee to develop a Committee Orientation pamphlet.
- Board outreach for more communications committee members as the chair and one other member have expiring terms in early 2019.

**Purpose: The purpose of the Communications Advisory Committee is to advise the Board of Directors and the General Manager in facilitating the exchange of information about all areas of Association activities, with and between the membership.**