

Communications Advisory Committee Meeting Minutes

Meeting June 28, 2018, 8am East Room

- 1.) The committee agreed to adjust the meeting schedule to the 4th Thursday of the month @10am. The next meeting will be July 26th @10am.
- 2.) Town Hall Meeting – The committee agreed based on feedback and attendance that for future town hall meetings the room should be set up like board meetings for a more organized presentation.
 - a. Saturday at 10am would be a good meeting time as opposed to 7pm on a weeknight.
 - b. Round Robin format for questions was good.
 - c. Should occur once per quarter
 - d. End of August or shortly after Labor Day would be a good time for the next meeting.
 - e. Topics should include unfinished business of the board and public comments.
- 3.) 50th Anniversary Update of upcoming events
- 4.) Time Capsule is still being searched for. This may affect the agenda for the annual meeting.
- 5.) New Business – Committee will go back to minutes and notes from previous years to locate new committee chair orientation plans.