

Section I. Committee Members and Status of Terms

<u>Name</u>	<u>Date Appointed</u>	<u>On Term</u>	<u>Comments</u>
1. Jennifer Cropper Rines	4-23-2014	3	Chair
2. Elaine Brady	3-19-2014	3	
3. Debbie Bennington	9-25-2015	2	
4. Sally Stout	11-10-2018	1	
5. Josette Wheatley	11-10-2018	1	
6. Cheryl Jacobs	12-1-2018	1	
7. Patty Seidl	7-6-2019	1	
8. Diana Snyder	7-6-2018		
9. Collette Horn			Board Liaison

Section II. Summary of major activities during the reporting period

- 50th Anniversary Activities
- Town Hall Meeting Admin
- Lengthy review and summary of recent survey
- Working on the preservation, collection and use of historic items
- Virtual Resident's Academy

Section III. Problems Encountered and Assistance Required

- No problems. Only improvements. The BOD has been great in leveraging the Communications Committee. Making the committees an essential part of OPA again in an effort to draw feedback and suggestions from the community is quite a compliment.
- In conjunction with the work of the 50th Anniversary Committee we would like to arrange a permanent storage space for historic items.

Section IV. Request for items to be considered for inclusion in the next OPA budget. Chairpersons should consider impacts on their committees relating to the OPA Comprehensive Plan.

- \$5,000 for outsourcing some portions Virtual Resident's Academy. We think the main part that will require outsourcing is an interactive map of the community.

Section V. Recommendations for Board Action

- A continuation of periodic Town Hall Meetings 2-3 times annually.
- Work with committee on development of Virtual Resident's academy - could also be used in conjunction with BOD and/or Committee Orientation.

Purpose: The purpose of the Communications Advisory Committee is to advise the Board of Directors and the General Manager in facilitating the exchange of information about all areas of Association activities, with and between the membership.