

Section I. Committee Members and Status of Terms

<u>Name</u>	<u>Date Appointed</u>	<u>On Term</u>	<u>Comments</u>
1. Jennifer Cropper Rines	4-23-2014	3 (plus 1 year)	Chair
2. Elaine Brady	3-19-2014	3 (plus 1 year)	
3. Debbie Bennington	9-25-2015	2 (working on app for 3)	
4. Josette Wheatley	11-10-2018	1	
5. Cheryl Jacobs	12-1-2018	1	
6. Patty Seidl	7-6-2019	1	
7. Diana Snyder	7-6-2018		
8. Collette Horn			Board Liaison

Section II. Summary of major activities during the reporting period

- Town Hall Meeting Admin
- Virtual Resident’s Academy
- Working on Electronic Message Board/Signs

Section III. Problems Encountered and Assistance Required

- This has been a different year. Mostly Covid related concerns

Section IV. Request for items to be considered for inclusion in the next OPA budget. Chairpersons should consider impacts on their committees relating to the OPA Comprehensive Plan.

- \$5,000 for outsourcing some portions Virtual Resident’s Academy. We think the main part that will require outsourcing is an interactive map of the community.

Section V. Recommendations for Board Action

- A continuation of periodic Town Hall Meetings 2-3 times annually.
- Work with committee on development of Virtual Resident’s academy – could also be used in conjunction with BOD and/or Committee Orientation.

Purpose: The purpose of the Communications Advisory Committee is to advise the Board of Directors and the General Manager in facilitating the exchange of information about all areas of Association activities, with and between the membership.