



Elections Committee Agenda
November 3, 2022 – 7:00 pm
Microsoft Teams Virtual Meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTRhN2I4YWUtZGMxZi00ZGIxLWI3OTQtNmYzOTExZjYwYTY3%40thread.v2/0?context=%7b%22tid%22%3a%22625a6322-2b2f-40fa-94f8-d7dd44d78153%22%2c%22oid%22%3a%225fa869f5-01ad-476a-9570-540fe1ce4736%22%7d

Call to Order

Verification of quorum

Public Comments

Chairperson Remarks

Appointment of Vice Chairperson

BOD Liaison Remarks

Reports

None

Unfinished Business

None

New Business

Review and Discuss OPA Board Task List

Adjournment

OPA Elections Task List

TASK #	TASKER	REOURCES REQUIRED	APPROACH	FINDINGS
1	<p>Work collectively with the vendor of the vote scan system and software program to investigate and to review processes that produced major glitches in the tabulation of votes with the current voting scan system. Work with vendor to identify reasons for excess votes which resulted in inaccurate reporting. Make recommendation so this issue will not arise again and that we have accurate voting tabulation in the next election cycle and provide correct results.</p>	<p>ID vendor and review terms of initial contract.</p>		
2	<p>Determine if the number of votes cast exceeds the maximum number of votes expected based on the number of lots that participated in the election. Examine the envelopes, determining how many multiple lot owners voted by paper, and determining the maximum number of multiple owner lots that could have voted via email.</p>			

OPA Elections Task List

3	Accurately determine scanner repeatability of lack thereof.			
4	If scanner repeatability is an issue to determine the potential range of error that may have occurred in the past.			
5	If an audit determines a different hand count than that was reported on September 30, the actual vote count, and the reason for the discrepancy.			
6	Determine exactly what traceability exists in the HOA voting system software.			
7	Determine if the governing documents were followed as written.	RESOLUTION M-06 Election and Referendum Procedures		
8	Determine as accurately as possible the real vote count.			

OPA Elections Task List

9	Provide a level of confidence to all homeowners that are voting procedures, when followed, can provide accurate and verifiable tabulations each candidate and that every vote is properly counted and tabulated.			
10	Recommendations and/or suggestions for changes in equipment, software, systems, and procedures (as outlined in our governing documents). If any are needed.			