

To: Ocean Pines Board of Directors
 From: Bob Thompson
 Subject: Request for Compliance Action
 Date: March 24, 2016

Member Name	Chris Taylor	
Ocean Pines Address & Sec./Lot	11 Garrett Drive (08/0004)	
Mailing Address	Same as above	
Phone #(s)	Not Listed	
Violation	No Permit – Shed	
Violation Reference	Section 5.A. of the Declaration of Restrictions Section 200.4.B. of the ARC Guidelines	
Timeline	11/20/15	Initial inspection
	11/20/15	1 st letter sent via regular mail
	12/29/15	Follow-up inspection completed; 2 nd letter sent via certified mail (received 1/2/16)
	1/12/16	Follow-up inspection completed; forwarded violation to the ARC
	1/19/16	Final letter sent via certified mail (received 1/22/16)
	3/15/16	Follow-up inspection completed, forwarded violation to the BOD
Member Contacted (Yes/No)	No (no phone # listed)	
Member Notification of ARC Meeting	12/29/15	In 2 nd letter to member via certified mail (received 1/2/16)
ARC Hearing and Results	1/19/16	Addressed at the ARC Meeting; final letter sent via certified mail (received 1/22/16)
Notification to Member of BOD Meeting	1/19/16	In final letter to member via certified mail (received 1/22/16)
Matters of Extenuation/Mitigation (history of violations, assessments not paid, foreclosure action, etc.)	n/a	
Recommendation of Management as to Board Action	Send to OPA attorney for action	
Board Decision		

3-15-16

8-4

11 GARRETT DR.

NON-COMPLIANCE



SHED PLACED WITHOUT PERMITS FROM WORCESTER COUNTY AND OPA.