



GENERAL MANAGER'S REPORT 21 March 2016

I. FINANCIAL REPORTS

- A. **Monthly Controller's Report** – provided on 14 March 2016
- B. **Quarterly** – Next Report will be Year-End Report

II. UNFINISHED BUSINESS

A. Manklin Meadows Project

Project has been divided into 2 Phases.

Phase 1

1. Site work to be limited to project site east of existing Manklin Meadows entrance road and south of existing asphalt parking lots (area where playground is located).
2. Site work shall include clearing, earthwork, erosion and sediment control, storm drainage structures & appurtenances
3. Construction of 4 pickle ball courts.
4. Revised community parking lot location (gravel only).
5. Playground reconstruction – vertical posts need to be replaced, materials already acquired

This approach will allow for maximum impact providing room for more parking, dedicated courts for pickleball use, tennis court use as originally intended and safer playground for the children to use. Budget for this project \$135,000 (2015 Historical) + \$80,000 (2016 General) = \$215,000

Phase 2 of the project will include the addition of Platform Tennis courts, paved parking lot reconfiguration along with storm water mitigation. Alternative solutions are also being looked into as a possible way to reduce storm water mitigation requirements, which should help reduce the overall costs of phase 2 of the project. Alternatives include but not limited to; redesign of proposed stormwater retention ponds and potential purchase of raised platform tennis courts that may not require the same level of mitigation efforts.

- ◆ 2 Bids received and leveled for Phase 1 of project (see attached). Recommend as complete bid received. Total bid for work \$207,000.

B. Bridge Repair Project(s)

RFP released 1 March 2016; project walkthrough March 16 attended by two contractors (3 sets of specs & drawings have been purchased by contractors from DBF); proposals due March 30, 2016; MDE and COE permits have been approved; contractors will not likely be available to begin work until after Labor Day; county not likely to complete moving utilities until August; likely a fall project.

C. Sports Core Pool Project

Sports Core Improvement Project - Pool repair contract approved by board; validating estimates to award deck repair contract.

D. St. Martin's Stormwater Project

Work to begin around 1 April 2016.

E. Reserve Study

Meeting preliminarily set with DMA April 11 @ 10:00 am.

III. NEW BUSINESS

A. Roadway Line Striping & Roadside Trimming – out to bid

B. Road Paving – analysis of roadways just completed. Information being provided to the engineer to come up with an RFP. We will then put the project out to bid for work to be completed in the fall.

IV. MAJOR AMENITIES

A. GOLF

Golf closed out the month \$20,306 ahead of budget. Net revenues were \$3,612 better than budget and expenses were better than budget by \$16,694 for the month. Golf is currently \$19,889 worse than budget; however, year-over-year comparison reveals golf is \$8,081 ahead of last year for the same time period.

B. YACHT CLUB

Net Revenues were \$5,308 worse than budget for the month. Expenses were higher than budget by \$14,705 for the month. We finished the month \$20,013 below budget. Year-to-date the net operating performance is \$87,818 behind the budget, the actual performance reflects profits of \$18,863, which is a \$136,320 improvement over last year for the same time period.

C. AQUATICS

Aquatics revenues for the month were \$7,445 better than budget and expenses were \$6,633 worse than budgeted. Net result Aquatics ended the month \$812 ahead of budget for the month. Year-to-date, Aquatics is \$95,522 ahead of budget and \$158,679 better than last year.

V. CAPITAL ITEMS

- ◆ 1. **Purpose Loader** - replacement
- ◆ 2. **Track Loader** - replacement
- ◆ 3. **Dump Truck** - replacement

VI. CPI VIOLATIONS

- ◆ Request Board Action/Input for the following CPI Violations

11 Garrett Drive - Shed with no permit

Respectfully Submitted, Bob Thompson
General Manager, Chief Administrative Officer OPA

Effective Date: 21 March 2016

◆ **Requires Board Action**