



#8 GENERAL MAINTENANCE

**GENERAL MAINTENANCE
2018 BUDGET WORKSHEET**

	2012	2013	2014	2015	2016	2017	2017	2018	2018
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	FORECAST	STAFF	FINAL
EXPENSES									
420	PAYROLL	194,939	205,850	240,566	220,526	221,103	239,519	265,000	399,225
435	OVERTIME	2,920	4,369	8,367	8,964	7,037	9,000	9,000	27,900
445	PAYROLL COST	97,366	100,238	112,770	105,574	106,912	121,477	129,000	182,063
460	EMPLOYEES	1,149	930	1,508	877	1,232	1,500	2,000	1,500
468	BILLED-LABOR	-45,174	-41,170	-42,520	-61,105	-33,470	-45,000	-45,000	-20,000
	TOTAL PAYROLL	251,200	270,217	320,691	274,836	302,814	326,496	360,000	590,688
									0
CONTRACT/SUPPLIES									
484	EQUIPMENT RENTAL	0	0	0	342	47	1,000	750	500
499	UNIFORMS	2,313	2,900	2,218	2,606	2,556	3,250	3,250	3,850
504	CONTRACT SERVICES	281	300	899	1,688	1,594	5,000	2,000	3,000
513	CLEANING SUPPLIES	110	124	143	134	150	100	300	150
543	SHOP SUPPLIES	1,017	1,453	1,363	1,807	577	1,600	1,600	1,600
546	SMALL TOOLS	1,075	2,138	1,921	927	1,548	1,750	1,750	1,750
552	GAS/OIL	9,092	6,874	6,954	9,841	7,228	7,750	6,000	7,000
564	SUPPLIES	1,262	1,637	2,188	2,683	3,193	2,500	2,500	2,750
	TOTAL CONTR/SUPPLIES	15,150	15,426	15,686	20,028	16,893	22,950	18,150	20,600
									0
REPAIRS/MAINTENANCE									
578	AUTO/TRUCK LABOR	870	710	210	300	620	1,000	500	750
579	AUTO/TRUCK	656	1,445	2,389	2,910	1,943	2,500	2,000	2,000
582	BUILDINGS	80,431	122,749	117,990	113,991	127,982	115,000	117,500	120,000
594	EQUIPMENT	507	75	0	66	0	75	250	250
	TOTAL REPAIRS/MAINT	82,464	124,979	120,589	117,267	130,545	118,575	120,250	123,000
									0
UTILITIES									
620	ELECTRICITY	2,936	3,224	3,392	3,354	3,323	3,300	3,500	3,500
623	PROPANE GAS	2,191	2,631	3,710	4,208	1,242	4,000	4,000	4,000
626	REFUSE REMOVAL	750	750	750	750	750	750	750	750
629	TELEPHONE	6,688	6,271	8,228	9,095	9,054	9,200	7,000	7,000
633	WATER/SEWER	360	330	336	192	200	233	266	266
	TOTAL UTILITIES	12,925	13,206	16,416	17,599	14,569	17,483	15,516	15,516
									0
OTHER COSTS									
688	INSURANCE	8,559	8,225	8,904	11,126	11,580	11,580	12,215	12,291
696	PERMITS/LICENSES	576	-7	454	1,048	429	1,500	1,500	1,500
	TOTAL OTHER	9,135	8,218	9,358	12,174	12,009	13,080	13,715	13,791
									0
	TOTAL EXPENSES	370,874	432,046	482,740	441,904	476,830	498,584	527,631	763,595
									0
	NET OPERATING	-370,874	-432,046	-482,740	-441,904	-476,830	-498,584	-527,631	-763,595
									0

**General Maintenance
Selected Budget Details 2018**

Billed Labor	-20,000
Transfer of time spent for in-house building renovations, etc.	
Gas & Oil	7,000
Based on estimated use of 3,500 gals @ \$2.00 per gallon for 6 vehicles.	
Buildings	120,000
All minor repairs to buildings and building equipment. Includes sprinklers, painting, exterior repairs, etc	
Insurance	12,291
Trucks	5,656
Boiler/Machinery	5,037
Buildings/Contents	1,598

GENERAL MAINTENANCE CAPITAL EXPENDITURES BUDGET 2018					
DESCRIPTION	VEH #	VIN #		AMOUNT	FUNDING
Replacement Gas System				30,000	RR
TOTAL				30,000	
RR = REPLACEMENT FUND					
G = GENERAL FUND					

CAPITAL PROJECT WORKSHEET



DEPARTMENT/COST CENTER
(circle one)

- ADM ADM/ACCOUNTING ADM/MARKETING ADM/MEMBERSHIP
 FB/YC FB/BC FB/CC FB/TG
 GOLF/OPS GOLF/MAINT
 PW/ROADS PW/BULKHEADS PW/CPI PW/GEN MAINT
 R&P R&P/TENNIS R&P/PARKING R&P/MARINAS
 AQUATICS POLICE

PREPARED BY: Eddie Wells DEPT HEAD: Eddie Wells

PROJECT: New Gas System & Server

FOR FY: 2017-2018 NEW REPLACEMENT (check one)

ESTIMATED TIME FROM START TO FINISH WORK: 5 DAYS

PROJECT NEEDS TO BE COMPLETE BY: 5/31/17 DATE

PROJECT TO BE COMPLETED: IN HOUSE CONTRACTED OUT

PURPOSE OF PROJECT:

Install new gas system and server.

WHY NEEDED?:

Gas system was purchased around 1990. They do not make replacement parts for the system any more. A new server is needed since the software for the new system is not compatible with our current server and there is not enough memory on our current server.

PROJECT DESCRIPTION AND SCOPE:

Obtain bids and have contractor install gas system.

ESTIMATED COSTS: \$30,000+server \$ GM APPROVAL: _____ DATE: _____

Note 1. Attach supporting data such as committee recommendations, product specs, cost estimates, etc. as needed and appropriate.