



#13 RECREATION

RECREATION & PARKS 2018 BUDGET WORKSHEET										
		2012	2013	2014	2015	2016	2017	2017	2018	2018
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	FORECAST	STAFF	FINAL
REVENUE										
308	CLASS REGISTRATION	34,166	19,151	15,787	13,981	6,760	16,000	11,000	12,000	
322	DONATIONS/GRANTS	7,730	12,640	5,204	17,380	16,550	12,500	15,000	15,000	
329	FACILITY RENT	22,409	19,571	20,191	24,144	14,520	22,000	16,500	16,500	
340	DOG FEES	0	7,500	5,362	2,915	3,275	3,500	2,600	2,600	
341	LEAGUE FEES	24,553	22,003	29,148	27,680	23,693	25,500	26,000	26,000	
344	SPORTS CAMP	16,081	27,724	19,916	27,748	18,951	22,000	12,824	15,000	
345	CAMP OCEAN PINES	81,462	92,610	133,218	150,493	138,739	148,000	136,708	145,000	
346	SPECIAL EVENTS	51,292	61,167	68,900	74,391	43,100	72,115	60,000	76,315	
395	VENDING COMM	840	761	1,329	2,130	594	1,500	1,000	1,500	
398	COPY MACHINE/MISC	141	8,838	4,436	930	2,828	150	175	200	
	TOTAL REVENUE	238,674	271,965	303,491	341,792	269,010	323,265	281,807	310,115	0
EXPENSES										
420	PAYROLL	239,608	269,669	273,084	302,711	313,927	350,567	330,000	352,923	
435	OVERTIME	7,069	7,950	10,708	10,781	9,428	8,500	8,500	8,500	
445	PAYROLL COST	96,980	112,942	113,499	117,594	125,292	135,742	123,000	114,788	
460	EMPLOYEES	662	357	709	759	570	1,000	900	1,000	
465	TRAINING	50	122	303	282	95	1,000	600	0	
	TOTAL PAYROLL	344,369	391,040	398,303	432,127	449,312	496,809	463,000	477,211	0
CONTRACT/SUPPLIES										
475	COMPUTER SUPP	987	2,860	759	1,682	1,530	3,000	2,000	2,000	
480	CREDIT CARDS	4,883	4,860	4,811	6,113	5,275	8,000	5,500	5,500	
481	EMPLOYEE ADS	1,707	1,042	222	924	1,844	850	1,000	1,000	
484	EQUIPMENT RENTAL	7,231	7,261	9,832	10,464	10,292	7,500	10,000	10,000	
499	UNIFORMS	3,002	2,054	3,079	2,959	4,020	4,000	3,500	3,500	
504	CONTRACT SERVICES	11,117	13,407	11,590	16,516	9,155	10,150	7,500	7,500	
513	CLEANING SUPPLIES	3,582	4,157	4,182	4,934	5,980	4,000	5,000	4,500	
552	GAS/OIL	4,168	4,062	4,311	4,733	3,283	4,000	4,000	4,000	
558	POSTAGE	3,652	3,295	2,736	2,126	2,444	2,500	2,500	2,500	
561	PROGRAM PROMOTION	23,030	2,399	2,047	200	2,549	3,500	3,500	3,500	
564	SUPPLIES	13,200	14,118	19,253	19,343	16,988	19,450	15,000	15,000	
	TOTAL CONTR/SUPPLIES	76,559	59,515	62,822	69,994	63,360	66,950	59,500	59,000	0
REPAIRS/MAINTENANCE										
578	AUTO/TRUCK-LABOR	500	440	310	260	60	300	300	0	
579	AUTO/TRUCK	1,034	638	819	1,305	14	350	350	350	
581	EQUIP-LABOR	0	150	0	560	1,640	1,000	500	0	
594	EQUIPMENT	658	110	574	371	384	750	500	500	
596	DPW-LABOR	17,797	10,801	27,342	19,770	4,162	15,000	13,000	0	
597	PARKS	23,489	37,689	44,877	34,723	71,296	38,000	48,000	48,000	
	TOTAL REPAIRS/MAINT	43,478	49,828	73,922	56,989	77,556	55,400	62,650	48,850	0
UTILITIES										
620	ELECTRICITY	26,613	27,549	29,513	30,927	31,322	32,000	32,000	32,000	
623	PROPANE GAS	9,516	7,302	18,038	7,399	4,573	6,000	5,500	5,500	
626	REFUSE REMOVAL	1,277	1,311	1,303	1,376	1,552	1,300	1,500	1,500	
629	TELEPHONE	9,647	9,748	8,448	7,235	6,870	7,500	7,000	7,000	
633	WATER/SEWER	4,270	4,255	4,248	4,560	4,676	4,495	4,625	4,625	
	TOTAL UTILITIES	51,323	50,165	61,550	51,497	48,993	51,295	50,625	50,625	0
OTHER COSTS										
647	CLASS INSTRUCTION	21,559	10,803	9,692	8,935	4,975	9,500	6,000	7,000	
660	LEAGUE EXPENSES	14,532	12,846	16,991	17,265	19,597	18,500	19,500	19,500	
665	SPECIAL EVENTS	90,578	93,973	76,362	100,499	86,755	90,100	90,000	85,575	
669	CAMP OCEAN PINES	25,007	35,337	33,512	44,951	34,573	49,000	36,000	36,000	
670	SPORTS CAMP	14,063	20,349	15,862	20,023	8,832	8,500	7,500	7,500	
674	DOG PARK	0	1,714	10,860	1,777	1,539	1,000	1,700	1,700	
680	SKATE PARK	754	93	1,066	701	0	500	100	100	
681	DUES/SUBSCRIPTIONS	849	412	1,265	865	969	1,000	700	700	
688	INSURANCE	17,124	26,215	27,032	28,736	26,941	26,941	26,680	28,014	
696	PERMITS/LICENSES	530	357	661	572	536	750	700	700	
	TOTAL OTHER	184,996	202,099	193,323	224,324	184,717	205,791	188,880	186,789	0
	TOTAL EXPENSES	700,725	752,647	789,920	834,931	823,938	876,245	824,655	822,475	0
	NET OPERATING	-462,051	-480,682	-486,429	-493,139	-554,928	-552,980	-542,848	-512,360	0

**Recreation & Parks
Selected Budget Details 2018**

Computer Supplies	2,000	Special Events	44,750
Laser Printer Ink	1,000	Concert Series	13,000
Desktop Printer Ink	500	July 4th Fireworks	13,000
Misc. Supplies	500	Fall Festival	1,000
		Spring Celebration	1,500
Gas & Oil	4,000	Family Fun Night Bingo (2)	500
Based on usage of 800 gal. of gas		Flea Markets (2)	100
@ \$2.00 Plus staff mailage \$2,400		Big Truck Day	1,200
		Movies in the Park	250
		Reindeer Lane	150
		Health Fair	100
Contract Services	10,000	Pumpkin Painting	150
Computer services	1,800	Breakfast with Santa	700
Pest Control	1,000	July 4th Family Fun Day	5,000
Fire Extinguishers/Alarm Service	1,250	Old Fashion Christmas	1,500
Bat Control	900	Family Fun Night (11)	3,000
Finger printing	700	Glamour Girls	100
Copier Maint	500	Freedom 5k	3,500
Repairs/Rentals	2,350		
ADT Camera Maintenance Contract	1,500	Bus Trips	40,825
		NYC Christmas	2,200
Program Promotion	3,500	Virginia Tattoo	3,475
Advertising	750	NASA / Wallops Island	3,900
Flyers	2,500	Sports Games	5,500
Marquee Letters	250	Broadway Theatre Trips (6)	20,400
		Day in DC Cherry Blossoms	1,100
Supplies	15,000	New York Day Trip (2 Busses)	2,250
Office Supplies	4,000	Philadelphia Flower Show	2,000
Sports equipment	5,050		
Copy Paper	1000	Camp Ocean Pines	36,000
Copier cartridges	1,500	Arts and Craft Supplies	1,500
Tumbling Mats	1500	Sports Supplies	750
Fax Cartridges	200	Field Trips	18,000
AED Batteries/Pads	750	Bus Transportation	10,500
First Aid	750	Petty Cash	600
Miscellaneous	250	T-Shirts	2,800
		Fingerprinting	500
Parks Repair & Maintenance	48,000	Camp Office Supplies	350
Stone, fill dirt, signs, fencing, etc.	21,000	Pagers (2) Cell Phone	500
Chemicals for field maintenance	20,000	CPR/AED, 1st Aid, Env. Emerg. Class	500
Miscellaneous	4,000		
ADA Supplies	3,000	Insurance	28,014
		Leagues/Camps	6,638
League Expense	19,500	Liability	7,584
Youth Soccer	3,700	Buildings/Contents	11,836
Coed Softball	3,600	Vehicles	1,956
Lacrosse	2,360		
Men's Basketball	2,530		
Youth Basketball	2,120		
Adult Dodgeball	1,660		
T Ball	1,130		
Youth Dodgeball	400		
Misc	2,000		

RECREATION/PARKS CAPITAL EXPENDITURES BUDGET 2018				
DESCRIPTION			AMOUNT	FUNDING
REPLACEMENT				
Passenger Van (12)			39,000	RR
NEW				
SkatePark Lights			20,000	G
TOTAL			59,000	
GRAND TOTAL				
G=GENERAL FUND				
RR=REPLACEMENT FUND				

CAPITAL PROJECT WORKSHEET



DEPARTMENT/COST CENTER
(circle one)

- ADM ADM/ACCOUNTING ADM/MARKETING ADM/MEMBERSHIP
- FB/YC FB/BC FB/CC FB/TG
- GOLF/OPS GOLF/MAINT
- PW/ROADS PW/BULKHEADS PW/CPI PW/GEN MAINT
- R&P R&P/TENNIS R&P/PARKING R&P/MARINAS
- AQUATICS POLICE

PREPARED BY: Brett Hill DEPT HEAD: Debbie Donahue

PROJECT: Passenger Van

FOR FY: 2017-2018 NEW REPLACEMENT (check one)

ESTIMATED TIME FROM START TO FINISH WORK: 1 DAYS

PROJECT NEEDS TO BE COMPLETE BY: 5/25/17 DATE

PROJECT TO BE COMPLETED: IN HOUSE CONTRACTED OUT

PURPOSE OF PROJECT:

Purchase of 12 passenger van

WHY NEEDED?:

Transportation of camp counselors and staff for camps, to eliminate the need for a portion of the leased transportation services.

PROJECT DESCRIPTION AND SCOPE:

Purchase 12 passenger van.

ESTIMATED COSTS: \$39,000.00 GM APPROVAL: _____ DATE: _____

Note 1. Attach supporting data such as committee recommendations, product specs, cost estimates, etc. as needed and appropriate.

CAPITAL PROJECT WORKSHEET



DEPARTMENT/COST CENTER
(circle one)

- ADM ADM/ACCOUNTING ADM/MARKETING ADM/MEMBERSHIP
- FB/YC FB/BC FB/CC FB/TG
- GOLF/OPS GOLF/MAINT
- PW/ROADS PW/BULKHEADS PW/CPI PW/GEN MAINT
- R&P R&P/TENNIS R&P/PARKING R&P/MARINAS
- AQUATICS POLICE

PREPARED BY: Brett Hill DEPT HEAD: Debbie Donahue

PROJECT: Skate Park Lights

FOR FY: 2017-2018 NEW REPLACEMENT (check one)

ESTIMATED TIME FROM START TO FINISH WORK: 5 DAYS

PROJECT NEEDS TO BE COMPLETE BY: 5/25/17 DATE

PROJECT TO BE COMPLETED: IN HOUSE CONTRACTED OUT

PURPOSE OF PROJECT:
Provide lighting later in the day.

WHY NEEDED?:
Basketball Court lighting does not light up the Skate Park

PROJECT DESCRIPTION AND SCOPE:
Obtain 3 bids and award contract.

ESTIMATED COSTS: \$20,000 GM APPROVAL: _____ DATE: _____

Note 1. Attach supporting data such as committee recommendations, product specs, cost estimates, etc. as needed and appropriate.