



Permit Application

OCEAN PINES ASSOCIATION
 COMPLIANCE, PERMITS, AND INSPECTIONS
 Phone: 410-641-7717 Fax: 410-641-5181

INSTRUCTIONS: Provide information requested below, sign and submit this application, along with 3 Up-to-date As-built site plans (showing location of project and the Worcester County Approval), two elevation/plan drawings (1/4" scale) showing all views, a copy of the Worcester County Application Permit, the filing fee, review/inspection fee, and completion agreement deposit. (Fees are shown on the back of this form.)

Section & Lot No. _____ Street Address _____
 Name of Lot Owner _____ Phone _____
 Mailing Address _____ Phone _____
 Contractor/Builder _____ Phone _____
 MHIC# / HBR# _____ Email _____

Please **CIRCLE** appropriate category:

Addition/Alteration©		Resubmittal (After 1 year)	Change During Construction	Deck©	Demo Or Moving of House©	Pier/Dock/Lift©	Driveway/ Hardscapes ©	Handicap Ramp©
Home Occupation	Change of Color/Siding	POD	RV Parking - Temp. 2 day/2 week	Fire Pit	Shed©	Storage Unit	Fencing© Architectural / Dog Run/ Fence Enclosure/ Temp.	

Description of Project:

I/WE CERTIFY THAT THIS PROJECT WILL BE IN COMPLIANCE WITH OCEAN PINES ARC GUIDELINES, RECORDED COVENANTS AND WORCESTER COUNTY BUILDING REQUIREMENTS AND THAT NO WORK WILL BEGIN UNTIL APPROVED BY THE ARC. PERMISSION IS GRANTED TO ARC/CPI TO MAKE PERIODIC INSPECTIONS ON PROPERTY. THIS PERMIT IS GOOD FOR A TWELVE (12) MONTH PERIOD.

SIGNED _____ DATE _____
Property Owner(s)

SIGNED _____ DATE _____
Contractor/Builder

APPROVED BY: _____ DATE _____

DISAPPROVED BY: _____ DATE _____

COMMENTS: _____

A.R.C. Fees

Addition/Alteration ©	See ARC Guidelines – Section 200.3	Filing Fee	\$35.00
		Review/Inspection Fee – No Footprint Change	\$100.00
		Completion Agreement Deposit – No Footprint Change	\$375.00
		No Footprint Change Total	\$510.00
		Filing Fee	\$35.00
		Review/Inspection Fee – Footprint Change	\$170.00
		Completion Agreement Deposit – Footprint Change	\$750.00
		Footprint Change Total	\$955.00
Change of Color/Siding	Provide 3 color choices See ARC Guidelines – Section 300.2.F.4	Total***	\$385.00
Change During Construction	See ARC Guidelines – Section 500.1.E		\$35.00
Deck ©	See ARC Guidelines – Section 500.2.D	Total***	\$385.00
Demo or Moving of House ©			\$135.00
Dock/Boatlift ©	See ARC Guidelines – Section 200.6	Total***	\$385.00
Dog Run	See ARC Guidelines – Section 200.5.C	Total***	\$385.00
Fencing © Architectural Fencing Fence Enclosure Privacy Temporary Fencing	See ARC Guidelines – Section 200.5.F See ARC Guidelines – Section 200.5.B See ARC Guidelines – Section 200.5.D See ARC Guidelines – Section 200.5.E	Total Total*** Total*** Total	\$135.00 \$385.00 \$385.00 \$135.00
Handicap Ramp ©	Need Doctor Note & County Permit		\$0.00
Home Occupation	See ARC Guidelines – Section 700.	New Renewal	\$35.00 \$15.00
POD	See ARC Guidelines – Section 800.4.A		\$0.00
Resubmittal Fee (After 1 year)	See ARC Guidelines – Section 500.3.C		\$135.00
RV Parking	See ARC Guidelines – Section 800.3.A	Temporary 2 day / 2 week	\$0.00
Shed ©	See ARC Guidelines – Section 200.4.B	Total***	\$385.00
Storage Structure	See ARC Guidelines – Section 200.4.D		\$0.00
Stone Driveway/Hardscaping/Walls ©	See ARC Guidelines – Section 300.2.J/I	Total***	\$385.00
Paved Driveway ©	See ARC Guidelines – Section 300.2.J	Total***	\$510.00

***	Filing Fee	\$35.00
***	Review/Inspection Fee	\$100.00
***	Completion Agreement Deposit	\$250.00