



Permit Application

OCEAN PINES ASSOCIATION
COMPLIANCE, PERMITS, AND INSPECTIONS
Phone: 410-641-7717 Fax: 410-641-5181

INSTRUCTIONS: Provide information requested below, sign and submit this application, along with 3 Up-to-date As-built site plans (showing location of project and the Worcester County Approval), two elevation/plan drawings (1/4" scale) showing all views, a copy of the Worcester County Application Permit, the filing fee, review/inspection fee, and completion agreement deposit. (Fees are shown on the back of this form.) Upon Final Inspection, an As-Built Survey is Required. **PLEASE BE SURE THAT ALL ASSESSMENTS ARE PAID AND UP-TO-DATE OR PERMIT WILL BE DENIED**

Section & Lot No. _____ Street Address _____

Name of Lot Owner _____ Phone _____

Mailing Address _____ Phone _____

Contractor/Builder _____ Phone _____

MHIC# / HBR# _____ Email _____

Please **CIRCLE** appropriate category:

| | | | | | | | | | |
|----------------------|------------------------|----------------------------|---------------------------------|----------------------------|-------|--------------------------|--|-----------------------|----------------|
| Addition/Alteration© | | Resubmittal (After 1 year) | | Change During Construction | Deck© | Demo Or Moving of House© | Pier/Dock/Lift© | Driveway/Hardscapes © | Handicap Ramp© |
| Home Occupation | Change of Color/Siding | POD | RV Parking - Temp. 2 day/2 week | Fire Pit | Shed© | Storage Unit | Fencing© Architectural / Dog Run/ Fence Enclosure/ Temp. | | |

Description of Project:

I/WE CERTIFY THAT THIS PROJECT WILL BE IN COMPLIANCE WITH OCEAN PINES ARC GUIDELINES, RECORDED COVENANTS AND WORCESTER COUNTY BUILDING REQUIREMENTS AND THAT NO WORK WILL BEGIN UNTIL APPROVED BY THE ARC. PERMISSION IS GRANTED TO ARC/CPI TO MAKE PERIODIC INSPECTIONS ON PROPERTY. THIS PERMIT IS GOOD FOR A TWELVE (12) MONTH PERIOD. A FINAL MUST BE CALLED IN WITHIN TWELVE (12) MONTH PERIOD BY OWNER/BUILDER OR A RESUBMITTAL FEE OF \$135.00 WILL BE APPLIED TO THE PROJECT.

SIGNED _____ Property Owner(s) DATE _____

SIGNED _____ Contractor/Builder DATE _____

APPROVED BY: _____ DATE _____

DISAPPROVED BY: _____ DATE _____

COMMENTS: _____

A.R.C. Fees

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|--|--|---|--|
| Addition/Alteration © | See ARC Guidelines – Section 200.3 | Filing Fee | \$35.00 |
| | | Review/Inspection Fee – No Footprint Change | \$100.00 |
| | | Completion Agreement Deposit – No Footprint Change | \$375.00 |
| | | No Footprint Change Total | \$510.00 |
| | | Filing Fee | \$35.00 |
| | | Review/Inspection Fee – Footprint Change | \$170.00 |
| | | Completion Agreement Deposit – Footprint Change | \$750.00 |
| | | Footprint Change Total | \$955.00 |
| Change of Color/Siding | Provide 3 color choices See ARC Guidelines – Section 300.2.F.4 | Total*** | \$385.00 |
| Change During Construction | See ARC Guidelines – Section 500.1.E | | \$35.00 |
| Deck © | See ARC Guidelines – Section 500.2.D | Total*** | \$385.00 |
| Demo or Moving of House © | | | \$135.00 |
| Dock/Boatlift © | See ARC Guidelines – Section 200.6 | Total*** | \$385.00 |
| Dog Run | See ARC Guidelines – Section 200.5.C | Total*** | \$385.00 |
| Fencing © Architectural Fencing Fence Enclosure Privacy Temporary Fencing | See ARC Guidelines – Section 200.5.F See ARC Guidelines – Section 200.5.B See ARC Guidelines – Section 200.5.D See ARC Guidelines – Section 200.5.E | Total Total*** Total*** Total | \$135.00 \$385.00 \$385.00 \$135.00 |
| Handicap Ramp © | Need Doctor Note & County Permit | | \$0.00 |
| Home Occupation | See ARC Guidelines – Section 700. | New Renewal | \$35.00 \$15.00 |
| POD | See ARC Guidelines – Section 800.4.A | | \$0.00 |
| Resubmittal Fee (After 1 year) | See ARC Guidelines – Section 500.3.C | | \$135.00 |
| RV Parking | See ARC Guidelines – Section 800.3.A | Temporary 2 day / 2 week | \$0.00 |
| Shed © | See ARC Guidelines – Section 200.4.B | Total*** | \$385.00 |
| Storage Structure | See ARC Guidelines – Section 200.4.D | | \$0.00 |
| Stone Driveway/Hardscaping/Walls © | See ARC Guidelines – Section 300.2.J/I | Total*** | \$385.00 |
| Paved Driveway © | See ARC Guidelines – Section 300.2.J | Total*** | \$510.00 |

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|-----|------------------------------|----------|
| *** | Filing Fee | \$35.00 |
| *** | Review/Inspection Fee | \$100.00 |
| *** | Completion Agreement Deposit | \$250.00 |