

**ARCHITECTURAL REVIEW COMMITTEE AGENDA**  
**August 16, 2022**  
**Assateague Room**

<b><u>ARC Meeting Agenda 8-16-22</u></b>					
<b>Public Comments</b>					
<b>Variances/Exceptions:</b>					
<b><u>Time</u></b>	<b><u>Sec/Lot</u></b>	<b><u>Address</u></b>	<b><u>Owner</u></b>	<b><u>Discussion</u></b>	<b><u>Comments</u></b>
10:05 a.m.	04/0013	343 Ocean Parkway	Coster	Exception to allow a fence to be installed 2' off the side property line to allow for existing trees (tabled from 6-21-22 Meeting).	<i>Approved 2' from side property line, 5' from rear property line, and 15' from bulkhead</i>
<b>Violations:</b>					
<b><u>Time</u></b>	<b><u>Sec/Lot</u></b>	<b><u>Address</u></b>	<b><u>Owner</u></b>	<b><u>Discussion</u></b>	<b><u>Comments</u></b>
	05/0065	18 Brookside Road	Pasqualino	Non-Compliance: No Permit – Fence (Wire Fence)	<i>Final Letter then GM</i>
	06/0377	49 Abbyshire Road	Cannella	Non-Compliance: Easement (Ditch)	<i>Final Letter then GM</i>
	10/0120	164 Nottingham Lane	Webb	Non-Compliance: Placement of Fence	<i>Final Letter then GM</i>
	13/0100	41 Cannon Drive	Brooks	Non-Compliance: No Permit – Shed/Storage Structure	<i>Final Letter then GM</i>

## ARCHITECTURAL REVIEW COMMITTEE

August 16, 2022

PRESENT: John Dilworth, Susan Holt, Kevin Middleton (attending virtually), Beth Gismondi, Gary Murray.  
ALSO PRESENT: Linda Martin (Office Manager), Josh Vickers (Chief Inspector).

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John called the meeting to order at 10:10 a.m.

### 343 Ocean Parkway – Exception to allow a fence to be installed 2' off the side property line

Mr. & Ms. Coster attended the hearing. They are requesting that the fence be located as close as possible to the side property line due to trees. They are also requesting the fence to be located as close as possible to the rear property line for the same reason. The Coster's provided pictures of their surveyed lot, along with the letter from their neighbor.

Kevin noted that a site plan should be provided to show the location of the proposed fence. Ms. Coster stated that she will provide an as built of the fence but will also draw the location of the fence on the existing site plan.

Susan moved to approve the fence 2' from the side property line, 5' from the rear property line, and 15' from the bulkhead. John seconded the motion. Kevin did not approve, but the motion passed 2-1.

### Violations

The Committee unanimously agreed to send a final 15-day letter, then forward to the General Manager for action:

18 Brookside Road	No Permit – Fence (Wire Fence)
49 Abbyshire Road	Easement (Ditch)
164 Nottingham Lane	Placement of Fence (No Permit)
41 Cannon Drive	No Permit – Shed/Storage Structure

### Minutes

Kevin moved to accept the minutes from the August 2, 2022 meeting, Susan seconded, and all were in favor.

### Old Business

As to the revisions to M-01, John has spoken to Jim Trummel of the Bylaws and Resolution Committee. Both agreed to wait on revising M-01 until HB15 goes into effect on October 1, 2022.

### New Business

Linda questioned if the Committee still wanted to pursue unregistered vehicles, as she recently has been told that the Police Department does not issue tickets until the vehicle is driven on the road, and Worcester County allows up to two unregistered vehicles per property. The Committee agreed to continue pursuing unregistered vehicles, as it is noted in the Guidelines.

Due to lack of staff availability for the 1<sup>st</sup> Tuesday of September, the next meeting will be held on Tuesday, September 20<sup>th</sup>.

### Adjournment

Susan moved to adjourn, John seconded, and the meeting adjourned at 12:05 p.m.