

BUDGET AND FINANCE ADVISORY COMMITTEE MEETING Minutes

July 25, 2023

Attendees: Dick Keiling (Chairman), Don Nederostek, Brian Reynolds, John Wherrity, Don Bonafede, George Solyak, John Viola, Monica Rakowski (Board liaison), Steve Phillips, Linda Martin.

Public guest: Jeff Heavner

Absent: Yvette Tanious

Meeting called to order at 9:12AM

1. Public Comments: None
2. Approval of meeting minutes 6/27/23: Approved
3. B&F inquired as to the status of the police body cameras, Reply: A policy needs to be established for the use of the cameras and that the policy would be forthcoming soon, after which the policy would require approval and that it was intended that the cameras would be leased at a cost of approximately \$30,000.
4. Review of June financial statements:
 - B&F noted that year-to-date Other Fees and Income was \$85,000 above the amount budgeted, Reply: There has been a significant increase in interest income due to the current level of interest rates.
 - B&F inquired as to the year-to-date Golf OPS Services and Supplies cost being \$12,000 more than the amount budgeted, Reply: Increased expenditures for sand and chemicals.
 - B&F inquired as to the year-to-date decrease in Platform Tennis revenue as compared to the year-to-date increase in year-to-date membership, Reply: There has been an increase in combination memberships which provide less revenue than that of individual memberships and also that there was a misallocation of P&L items which will be corrected in July.
 - B&F inquired as to the status of a new south end firehouse, Reply: Additional information will be available in August.
 - B&F noted that the June internal financial statements did not include a Balance Sheet, Reply: The June Balance Sheet was not produced due to the need to reflect any possible fixed asset adjustments to be reflected in the FY 2023 period 13 statements.
 - B&F inquired as to the June variance of \$8,000 between actual & budget of Aquatics wages & salary, Reply: Lifeguard positions are now fully staffed.
 - B&F inquired as to the year-to-date variance of \$9,000 between actual & budget of Aquatics services and supplies expense, Reply: Increase in the cost of propane.
 - B&F inquired as to the year-to-date variance of \$78,000 between actual & budget of Golf OPS revenue, Reply: Increase due to better water drainage on the course which draws more outside (non-member) players.

B&F inquired as to the year-to-date variance of \$25,000 between actual & budget of Beach Club revenue, Reply: Decrease due to bad weather.

B&F inquired as to the year-to-date variance of \$132,000 between actual & budget of Yacht Club revenue, Reply: Decrease due to bad weather.

B&F inquired as to people bringing coolers of food and drink to the Yacht Club and the resulting loss of revenue due to this practice, Reply: The practice is allowed as it is treated as an amenity (not unlike the concerts in the park).

B&F inquired as to the year-to-date variance of \$37,000 between actual & budget of Marinas fuel sales revenue, Reply: Decrease due to small craft warnings (weather).

B&F inquired as to the June percentage variance of 8% between actual & budget of Marina fuel sales gross profit percentage, Reply: Change in market conditions.

5. Review of Excel Action List:

B&F inquired as to the status of compliance issues relating to the North Gate Bridge, Reply: There is to be a meeting on that issue later in the day, will update thereafter.

B&F to recommend to the BOD for B&F to review allowance for doubtful accounts report.

6. Other Comments & business: Dick Keiling to extend B&F Chairmanship for 1 year.

7. Meeting Adjourned: 10:00 AM