

AGENDA

By-Laws & Resolutions Advisory Committee Meeting

December 8, 2023 1:00 PM- Hybrid-Microsoft Teams and In-person in Admin. Bldg.

Call to Order/ Establishment of Quorum

Consent/Vote to Record the meeting

Introductions of Committee Members and Board Liaison

Committee members excused:

Introductions of Guests

Approval of Agenda

Approve Minutes from meetings 11/10/23

Public Comments

Chairperson's Report- Lora

Board Liaison's Report- Steve

UNFINISHED BUSINESS/Status Updates

- M-06- (Elections and Referendums Procedures)- no action for BL committee at this time
- Convenience Fee- update from Liaison (unnamed F Resolution)- still needs to be addressed by the Budget and Finance Committee.
- Opening available for the By Laws committee beginning in Nov.2023.
- C-06- Communications- received reply that committee reviewed and there are no changes recommended- status completed as of 11/16/23.
- C-07- Strategic Planning- no update, yet
- C-10- Environment and Natural Assets- no update, yet
- C-12- Marine Activities- no update, yet
- C-13- Recreation and Parks- no update, yet.
- M-01- Compliance Procedures had a second reading that passed at the 11/18/23 Directors mtg.
- M-09 Search Committee (update from Board Liaison)- no update?
- B-01- Book of Resolutions- update?

NEW BUSINESS

- OP Work Group Committee for the OP Kick-Off Expo with the Chamber of Commerce
- M-04- Maintenance of Lots -review- had a 1st reading at Nov. Directors mtg.
- C-01- Committee General
- B-08- Director Ethics and Conduct
- B-09- Records Retention

GOVERNANCE DOCUMENT REVIEW

Date of Next Meeting: Fri., Jan. 12, 2024, 1-3pm- Hybrid

Future meeting dates:

Fri. Feb. 9, 2024

Fri. Mar. 8, 2024

Fri. Apr. 12, 2024

Fri. May 10, 2024

Fri. June 7, 2024

Fri. July 12, 2024

Adjournment:

Chairperson's Report- Lora Pangratz – December 2023

Tasks Completed:

- Attended in person the OPA Directors mtg. on November 18, 2023
- Emailed Michelle R to add approved minutes from Oct. mtg.
- Emailed the following committees to notify them their Committee Resolution is due for review:
 -
- Attended the Ocean Pines Work Group for the Spring Kick-Off Expo. Committee meetings were held on 11/8/23 and 11/27/23.

Tasks still to be Completed:

- Email Michelle to post our Annual Report to the website, agenda for the 12/8/23 mtg. a
- Attend OPA Directors mtgs.:
 - Sat. 12/16/23
 - Sat. 1/20/24
 - Sat. 2/17/24
 - Sat. 3/23/24
 - Sat. 4/20/24
 - Sat. 5/18/24
 - Sat. 6/15/24
 - Sat. 7/20/24
- Attend OP Work Group Committee mtg on 12/18/23