

ARCHITECTURAL REVIEW COMMITTEE AGENDA
September 5, 2023
Administration Conference Room

<i>ARC Meeting Agenda 9-5-23</i>				
<i>Public Comments</i>				
<i>Variances/Exceptions:</i>				
<i>Time</i>	<i>Sec/Lot</i>	<i>Address</i>	<i>Discussion</i>	<i>Comments</i>
1:05 p.m.	04/0385	395 Ocean Parkway	Exception to extend the existing driveway and pipe 16'.	<i>Tabled</i>
1:25 p.m.	04/0271	2 Riverside Court	Variance to install a moveable fence over the bulkhead easement and up to the side property lines.	<i>Tabled</i>
1:45 p.m.	04/0276	177 Teal Circle	Variance to extend the existing deck 9' over the 35' BRL (over 30' County BRL by 4') (tabled from 6-20-23 meeting).	<i>Approved</i>
2:05 p.m.	18E/II-10	1107 Stones Run	Exception to allow a fence 4' off the left side property line and the back of the fence to end on the right side property line (fence not to be enclosed).	<i>Approved</i>
<i>Violations:</i>				
	<i>Sec/Lot</i>	<i>Address</i>	<i>Discussion</i>	<i>Comments</i>
	03/0002	41 Ocean Parkway	Non-Compliance: Maintenance	<i>To BOD for 2nd Letter</i>
	03/0005	47 Ocean Parkway	Non-Compliance: Trash Cans	<i>To BOD for 2nd Letter</i>
	10/0019	8 Nottingham Lane	Non-Compliance: Propane Tank Screening	<i>To BOD for 2nd Letter</i>
	10/0032	34 Nottingham Lane	Non-Compliance: Maintenance	<i>To BOD for 2nd Letter</i>
	10/0235	39 Nottingham Lane	Non-Compliance: Maintenance	<i>To BOD for 2nd Letter</i>
	13/0123	54 Brandywine Drive	Non-Compliance: Box Trailer	<i>To BOD for 2nd Letter</i>

ARCHITECTURAL REVIEW COMMITTEE
September 5th, 2023

PRESENT: John Dilworth, Susan Holt, Kevin Middleton, Gary Murray.
ALSO PRESENT: Josh Vickers (Chief Inspector).

John called the meeting to order at 1:12 p.m.

Public Comments

N/A

395 Ocean Parkway – Exception to extend the existing driveway and pipe 16':

Mr. and Mrs. Nolan came in to explain why they needed the driveway extension. They are looking for a 36 ft. driveway. They are claiming that it is unsafe and hard to back their cars into Ocean Parkway. They say it is difficult to park more than 1 car in their driveway. John spoke about who is allowed to make a call on driveway pipes. Susan spoke on behalf of the beauty of OPA. Kevin spoke on the fact that they need to talk to the county for approval. Mr. and Mrs. Nolan asked what they need to do to get approval. They were asked to talk to the county first and then contact OP Public Works to address the drainage issues. Susan made a motion to table the variance, Kevin seconded, and all were in favor.

2 Riverside Court – Variance to install a moveable fence over the bulkhead easement and up to the side property lines:

Margit Novack and Bill Wilksky explained why they needed to install a fence to replace the existing violation they have with a metal fence. Kevin said they needed a clearer site plan that is an as-built plan. John was concerned about the property lines and the fact that the fence they have now is a violation. The homeowners believed they may have an up-to-date survey. Susan made a motion to table the variance, Kevin seconded, and all were in favor.

177 Teal Circle – Variance to extend the existing deck 9' over the 35' BRL (over 30' County BRL by 4'):

Mr. and Mrs. Miller were represented by their builder Dylan. He presented the new plan that was accepted. Susan made a motion to approve the variance, Kevin seconded, and all were in favor.

1107 Stones Run – Exception to allow a fence 4' off the left side property line and the back of the fence to end on the right-side property line (fence not to be enclosed):

Laura from McGee Fence represented the Lanier's. After reviewing the plans, Susan made a motion to approve the exception, Kevin seconded, and all were in favor.

Violations

The Committee unanimously agreed to send the violations to the BOD for approval for a final 15-day letter, upon their approval they will be forwarded to the General Manager for action:

41 Ocean Parkway	Maintenance
47 Ocean Parkway	Trash Cans
8 Nottingham Lane	Propane Tank Screening
34 Nottingham Lane	Maintenance
39 Nottingham Lane	Maintenance
54 Brandywine Drive	Box Trailer (moved box trailer to 48 Brandywine)

John made a motion to approve sending the violations to the BOD, Kevin seconded, and all were in favor.

Minutes

The minutes were approved by all Committee Members.

Old Business/ New Business

The ARC Committee set a date and time to meet at 35 High Sheriff on the 18th of September between 11-11:30.

Adjournment

John made a motion to adjourn the meeting, Kevin seconded, and all were in favor.
The meeting adjourned at 3:00 p.m.