

Recreation and Parks Advisory Committee
Monday, January 9, 2023
Meeting Minutes

Call to Order: The Chairperson called the meeting to order at 6:30 pm.

Present: All committee members present. Board Liaison present.

Approval of Agenda: The agenda was approved, as presented.

Approval of Minutes: The minutes of the Committee's December 12, 2022 meeting were approved, as submitted.

Chairperson Comments: Bill welcomed new member Pamela McGregor.

Public Comments: There were no public comments

Topics discussed

- OPA Budget process & Annual Review updates – Bill provided a brief update regarding the OPA budget process. Doug added additional information. The Board will be meeting 1/18 and 1/19 to discuss the 2023-2024 budget submitted by the GM. An Association membership public meeting will be held the first week in February for community questions and feedback. Final budget decision will be completed by the Board at their February (18) meeting, in advance of the 2/28 deadline. Bill provided a review of the committee budget request items submitted via the Annual Review. Several questions arose regarding the Pintail Park kayak launch relative to ADA accessibility, parking lot surface, and overall design. There was also discussion regarding conducting a feasibility study for an inclusive playground at Bainbridge Park.

- Rec & Parks Survey results discussion & next steps – The committee reviewed the survey results “google” doc. Several modifications and additions were suggested, including adding a numbering system, combining “juvenile activities” with “adult activities”, as well as discussion regarding general maintenance, especially recreational trails. Communication with OPA departments is considered a critical component. A process to ensure good communication was outlined.

- Committee Administration – Bill recommended a secretary be designated to assist with recording meeting notes and preparing the minutes of each committee meeting. Bill also

suggested the establishment of three subcommittees (Parks/playgrounds, Recreational Activities, and Trails), as well as (potentially) a “Vice- Chair”.

Action Items for Committee

- Bill will follow up with our Board Liaison to address questions related to Pintail Park kayak facility.
- Updates to “google” doc, as necessary. Committee members are encouraged to participate in developing strategies and identifying action items. This document should be considered a working document.
- A volunteer to be identified to serve as recording Secretary
- Formalize sub-committees, and Vice Chair at a future meeting

Recommendation for Board Consideration - none

ADJOURNMENT – The meeting was adjourned at 7:30 pm.

Note: next Meeting – February 13, 2023, 6:30 – 7:30 pm at Ocean Pines Community Center – East Room