

Recreation and Parks Advisory Committee
Monday, June 12, 2023
Meeting Minutes

Call to Order: The Chairperson called the meeting to order at 6:30 pm.

Participants Present: Committee members and the Board Liaison were present using the online “Team Meeting” tool. One board member was absent this date.

Approval of Agenda: The agenda was approved, as presented.

Approval of Minutes of Previous Meeting: The minutes of the Committee’s May 8, 2023 meeting were approved, as submitted.

Chairperson Comments: Passed good news about movement on our initiatives on signage, assessment results, walking path at swim & racket club and access to golf course walking paths. Chair expressed thanks to the team for these efforts.

Public Comments: none

Topics Discussed:

- Rec & Park Survey Discussion with Josh – Josh provided an update on the draft surveys regarding the ADA accessible playground at Bainbridge and the overall Rec & Park Survey. The team provided feedback on both surveys that Josh agreed to incorporate. The Bainbridge ADA survey should go out later this month with the Rec & Park Survey to follow.
- Results from the Monthly Trail & Park Walk – The OPA Board Liaison provided feedback on the recent trail walk paper that it was well received. The next trail walk will be scheduled for Sunday, June 25th at 6:00pm. The group intends to invite other Advisory committee members (i.e. environmental) to join us.
- Formalize Sub-Committees – Bill requested volunteers to lead the subcommittees. These leads will just consolidate efforts on each of the three main topic areas. Bill requested a standing agenda item for each committee. Pam volunteered to lead the Recreational Activities and requested regular contact with The OPA Rec & Parks department so she can find ways to support them with volunteers. Tom volunteered to lead the the efforts for the Parks Subcommittee. A Trails lead to focus on hiking and water trails is still out for discussion.
- Pintail Kayak Launch Update – Bill reported that the design and ADA recommendations were sent to the OPA General Manager and he is waiting on a response. The group requested to be looped in on decisions. There has been no update since last meeting and will follow-up with our Board Liaison formally via email.
- Outdoor Fitness Equipment – Tom & Patti had nothing to report on this but will next meeting.

- Meeting with Marine Activities Committee – Tom met with the committee and gathered some “best practices” they are using that we can adopt to improve our committee (i.e. articles and table at farmer’s market). Becky would like to move forward with the kayak launches and clarifying the language to ensure marine or parks & rec could take lead.
- Application for new Committee Member – Bill received an application from Ms Amy Peck for advisory committee membership. There is room on the committee, with currently 6 of 8 possible positions filled, and Bill asked for any feedback or concerns from other members before forwarding his decision to the Board.
- Pam provided an email for park and trail bulletin board updates. Pam and Bill said we can reach out to offer our support to add bulletin board information for Rec & Park staff. Also discussed adding QR codes for trails maps that can be posted in bulletin boards for additional information.

Action Items for Committee

- Tom will prepare for our next Trail walk at Veteran’s Park & south pond trail on Sunday, June 25th at 6:00pm and will invite other advisory committees to join us by June 16th.
- Committee members should contact Bill if anyone is willing to take on the Trails Subcommittee assignment by June 26th.
- Bill will email a request for update on Kayak launch to our Board Liaison by June 16th.
- Tom will contact Patti on the Outdoor Fitness Equipment information and prepare for a discussion before the next Advisory Committee Meeting on July 10th.
- Bill will reach out to the Marine Activities Committee to clarify which group will lead efforts on past Kayak launch papers by July 10th.
- Tom will take a first draft on a paper to publicize our accomplishments since last survey to bolster OPA and Advisory Committee value, and forward to members by July 10th.
- Bill will draft an additional email to Debbie & Josh asking for support to add QR codes at the parks and trails information boards.

Recommendation for Board Consideration

- Nothing for the board at this time.

Adjournment: The meeting adjourned at 7:35 pm.

Final Note: *Next Meeting is scheduled for July 10th, 2023, 6:30 – 7:30 pm at Ocean Pines Community Center. The option of an online “Teams Meeting” is available upon request.*