

**Clubs Advisory Committee Meeting
Ocean Pines Association Board Room
September 17, 2009
Minutes**

The Clubs Advisory Committee Meeting was opened @ 4:05 PM

Present: Diane Baker, Pat Beisler, Jack Ferry, Carol Ludwig, Sandy Reifsnnyder, Ellen Spataro, Jim Yates

Absent: Audrey Wahl, Bill Wentworth, Mary Ferry,

Food & Beverage Service Management: (Larry Wilgus-absent) Joe Reinhart

Board Liaison: (John McLaughlin-absent) Marty Clark-Guest

- **WELCOME:** Jim Yates welcomed all.

- **PUBLIC COMMENTS:**

There were no public comments.

- **MINUTES OF AUGUST MEETING:**

The minutes were approved with the correction that Ellen Spataro was not in attendance at the August meeting.

- **Report from Food & Beverage Service Management**

1. Joe R. verified that the renovations on the Yacht Club will start after Labor Day 2010, and that this plan was verified by the OPA Board of Directors.

2. Joe mentioned that he had a Catering order for December 2010 but it is at the Country Club.

3. Joe also reported that the decking is totally off at the Swim and Racquet Club and repairs are in progress. All pools have been inspected and other input is expected.

4. Joe also met with the 10 Year Plan Committee. Other upgrades to the Yacht Club are in the plans.

5. There was a suggestion from Carol L. , followed by some discussion about keeping Tern Grille open through the second season of 2010 to insure any possible income, since the expenses for payroll would remain about the same, and a "watering hole" is still needed. There are some challenges that can be worked around if necessary.

6. There was also a suggestion by Jack that one of the large TV's could be moved temporarily to this location.

7. Joe mentioned that he would plan a grand re-opening celebration when renovations are completed.

- **Old Business-**

1. Jim Y. mentioned that he had not noticed advertising regarding the second season specials. Joe and other members stated that there have been "teasers" in communications, and that active ads will start to appear in the next week or so.

2. There was some discussion regarding tables being "sold out" as reservations for Mary Lou and the Untouchables are being accepted without any cover charge or minimum purchase. This creates a situation where tables can be reserved for an unlimited amount of time without purchasing drinks, food or using the servers.

The majority of the committee agreed that a process needs to be put in place, for the 2010 Concert/Entertainment Season and all members will think about it with a plan to send a recommendation to the Board of Directors (if that is really necessary) that the Yacht Club institute a program that will insure revenue and tips for servers at Tables—especially during live entertainment.

3. The Yacht Club renovation timeline is being estimated at six months. In order to have a contingency plan in case this project becomes more lengthy. The committee agreed to have the October 15, 2009 Clubs Committee Meeting at the Country Club, starting at 2:00pm, with the intent of looking over the CC for ways to "freshening up" the place with the least expense as possible. Joe also verified that the upstairs kitchen at the Country Club is

workable. However although the Tern Grill has an electronic ticketing system, the upstairs Country Club does not

- **New Business-**

1. Financial reports-August 2009 shows improved profits with less expenses.
2. Joe R. reported that some future plans for the Yacht Club Pool Bar included one level decking, the lengthening of the bar area, with service available on both pool side and deck side. The restrictions for pool areas will have to be investigated. There is also a plan to have a gazebo/structure added to the area near the bulkhead. Also ADA issues must be addressed during renovations.
3. It will need to be verified that all community group meetings have been moved to the Community Center in the event that some type of banquet operations will continue or grow during the close of the Yacht Club.
4. Joe mentioned that the air handlers will be moved and upgraded which will create a space to expand the second floor offices as well as create a bridal preparation room.

- **Adjournment**

Meeting Adjourned at 5:15 pm

- **Next meeting**

October 15, 2009- 2:00 pm-Country Club

Respectfully submitted by Carol Ludwig on behalf of
Audrey V. Wahl-Secretary-Clubs Advisory Committee