

**Clubs Advisory Committee
Minutes from April 18 meeting**

Attendees:

CAC members: Les Purcell, Jack Ferry, Steve Lind, Ellen Spataro, Wayne Littleton, Diane Baker, Audrey Wahl, Mary Anne Whitcomb

CAC members not present: Sandy Reifsnyder

Board Liaison: Sharyn O'Hare

Yacht Club Manager: Dave McLaughlin

Guest: Jerry Aveta, OPA Facilities Manager

Meeting Actions:

Dave will make a decision on the suggestion by the CAC for the new Happy Hour schedule to be Monday-Thursday from 4-7 pm.

There will be a special CAC meeting at the Yacht Club on May 8 from 12-3pm, including lunch, to discuss the concept of a new name for the new building and the process to identify the new name.

Discussion:

Les Purcell, Clubs Advisory Committee (CAC) Chair, welcomed everyone to the meeting. Les asked if there were any corrections or revisions on the March 21 meeting minutes and there were none. Ellen Spataro made a motion to approve the minutes; Audrey Wahl seconded the motion and minutes were unanimously approved.

Les introduced the invited speaker, Jerry Aveta, OPA Facilities Manager. Jerry Aveta explained that his job focuses on facilities management and capital improvements. He has been involved with a repair and replacement proposal for OP bridges in the next 5-10 years; he has also been involved with the RFP for the Yacht Club pool. Jerry has also been working recently on storm water management issues; he wants to have a systemic approach to a long-term solution.

Jerry stated that there is a draft Capital Improvement Plan developed using many inputs; it approaches the community in a campus-style pattern. It is a 10 year plan with a near mid- and far- term approach and addresses the mission and vision of community and other Board directions. In the draft plan, he addresses both processes and projects; the goal is to have a walk-through of how to transfer funds to execute certain programs. At the end, the plan addressed the maintenance and repair issues associated with capital improvement. There is still a need for a community master plan that drives the capital improvements, and to keep it all working there is a plan needed for maintenance and repair; the capital improvement plan is the middle of the three documents.

Sharyn commented that the Yacht Club will be the flagship of the community and she is happy with that approach.

Ellen said she thought the plan to maintain what we do is most important. Jerry agreed; in the Department of Defense all facilities planning is done with a life-cycle focus. Jerry said Ocean Pines does not have a formal maintenance program and that is an issue despite best efforts by OPA employees.

Steve asked if the CAC members can give ideas right to Jerry. Jerry said he can receive the ideas but it would need to be approved by Bob Thompson. Sharon suggested that the comments from the CAC members come through Les Purcell. There was discussion that signage for the Yacht Club was poor as well as the entrance to the parking lot. Sharon said the lighting for the Yacht Club and signage is being addressed with the new facility.

Report from the Yacht Club manager.

Dave reported that there will be challenges with parking during the construction of the Yacht club and the pool. To help alleviate the problem, on the weekends there will be a shuttle from the back of parking lot to the Yacht Club. When the pool is finished, they are picking up 45 parking spots equal to the spots they have lost.

The decision on the catering manager will be made in September. A number of weddings are already booked this summer and weddings for next year, beginning mid-April, are in the works. There are a lot of events planned between May and August; a wine club is starting and George of George's Bloody Mary mix will be doing Bloody Marys on Cinco de Mayo. Entertainment is booked but menus are not fully out as Paul is only working part time for now. When Sir Rod filled in for Bryan Clark, Patty called everyone and 75% of people who reserved showed up; Sharyn appreciated Patty's efforts in thanking people for showing up. Wine event is on May 18; Dave has secured two suppliers with 6-8 wines each who will also talk about the wines. There will be hors d'oeuvres as well as wine tasting. The Yacht Club has a carry license so the wines can be sold that day. There will be a wine club price to buy wines at a good price; the wine club will have a \$25 membership. Dave can sell beer for boaters; wine will be sold from a list with possibly separate prices for wine club members vs. others. There will be new drink menus—including a new beer list; there will also be a new wine by the glass program. .

Dave is looking at other options for happy hours; he is looking at increasing hours on slow days and eliminating a Saturday—may be longer happy hour and perhaps special drinks—all this would be in the bar only, not the full restaurant. There was a suggestion by the committee for a Monday-Thursday 4-7PM happy hour; Dave will consider this. Sharyn asked if Dave will consider a signature drink. Dave said this is possible; there will also be several machines that can do frozen drinks.

Paul Suplee has hired new staff who will be trained; consistency will be key in food and service. Some new equipment for the new building is being brought in now as some current machines now are failing.

Dave was not sure of the date when the restaurant will be open 7 days a week before schools close for the summer; they may be closed on Mondays until that time.

There was discussion on options for shuttles given limited parking this summer, especially on weekends. Sharyn said if there is a shuttle it would need to be advertised. David said there is no shuttle yet but it would be advertised when the service began.

There was some discussion about options for a new name for the Yacht Club. Possibly people could suggest names for the facility once guidelines are set; one option is to have different names for the catering facility upstairs and the restaurant. Dave suggested the goal is for the new name to be unveiled at the Labor Day closing party. There will be a special meeting to discuss the process to identify a new name; the meeting was set for May 8 from 12-3pm and includes a lunch. The next regular CAC meeting will be May 16 at 4pm at the Yacht Club.

Les adjourned the meeting at 5:25 pm.

Respectfully Submitted,

Mary Anne Whitcomb
CAC Secretary