

Clubs Advisory Committee Meeting
Ocean Pines Yacht Club
September 15, 2011
Approved at the October 20, 2011 meeting

The Clubs Advisory Committee Meeting was opened at 4pm

Present: Carol Ludwig, Eileen Spataro, Jack Ferry, Mary Anne Whitcomb, Pat Beisler
Food & Beverage Service Management: Joe Reinhart
Absent: Diane Baker, Sandy Reifsnyder, Audrey Wahl, Pete Gomsak
Guest Nancy Powell, Ocean City Today
Public Comments-None

Summary of Actions:

Carol will ask the Board of Directors for clarification on the issue of whether the CAC has responsibility for food and beverage services for the Golf and Country Club.

Mary Anne will distribute August financial reports by email; August reports will be discussed at the October meeting.

CAC will review the financial reports for the summer season at the Beach Club when that information is available.

Discussion

Carol welcomed everyone. A correction made to the August minutes and the minutes were approved unanimously.

Report from Food and Beverage Management- Joe said the banquets have picked up; catered events will be strong through the end of October. Hours of operation will be reduced beginning October 1. Java Bay Café will be open 7 am-3pm each day, with the entire Yacht Club open 7-close Friday, Saturday and Sunday through October.

New menu—there are now 10 Football special items under \$5 on all day on Sunday. The Yacht Club was out of service for two days in August due to the hurricane. This will need to be factored into our review when we receive the August financial reports. Two days were lost in September: one due to ansul system deployment (no fire, faulty sensor) and one to a power outage. After the ansul system deployed, there was a professional cleaning done and the fire marshal and board of health completed inspections. Despite the cleaning and inspections the Yacht Club was only closed for one day.

Old Business

Review description of responsibilities of the CAC. Carol reviewed the description of the responsibilities to advise the BOD on matters pertaining to promoting the social use of the Beach Club, Yacht Club and the Golf and Country Club. This description has not changed since the Billy Casper Golf organization assumed responsibility for managing the Golf and Country Club.

Action: Carol will ask the BOD for clarification on the issue of whether the CAC has responsibility for food and beverage services at the Golf and Country Club.

A related issue for the Golf and Country Club relates to clarification of catering policy and whether outside caterers can be used. One example: OPA allows an organization that books a Golf Tournament to use an outside caterer that provides discounts or donation of food. A point was made that if the organization pays to use the Golf Course, this could be allowed.

Joe said OPA pays Billy Casper Golf a fee as a management company, OP pays for everything and Billy Casper runs the course. OPA gets the profits and losses.

Joe said the Board of Directors several years ago voted on policy that 3 or 4 times a year there could be a tournament for nonprofits that includes outside catering. This policy may not have been clarified since BK took over management of the Golf and Country Club and is not sure whether Billy Casper Golf is aware of the policy.

If the Board of Directors decides that the food and beverage services at the Golf and Country Club are in the purview of the CAC, Carol suggested we ask for the policy on use of outside caterers to be clarified in writing.

New Business

Membership

Carol noted that Les Purcell has put in his application for the Clubs Advisory Committee but she has not yet received the application

Discussion of Financial Reports

In September, a new policy was made by the OPA to distribute financial reports only after these reports were discussed by the Board of Directors at their meetings. Therefore the August reports won't be distributed until after the September 20 Board of Directors meeting. A decision was made to continue meetings on the third Thursdays and distribute the financial reports by email when available.

Beach Club report.

The CAC decided to review financial reports for the summer season for the Beach Club when these are available. Joe discussed that he will put a request in the budget for a new awning for the Beach Club. The CAC may decide to support this recommendation.

Future issues- A capital improvement study is being done on the Yacht Club, no additional information is available at this time. Decisions on winter hours are dependent on issues related to this study.

As winter hours are not known, no final menu has been distributed for New Years Eve, but tentative cost is \$90 and there are 50 tentative reservations.

At the October 20 meeting Teresa will discuss marketing for Ocean Pines, in particular for issues related to the Clubs Advisory Committee.

Respectfully submitted,

Mary Anne Whitcomb-

Secretary - Clubs Advisory Committee